



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Nov 21, 2023

MinuteTraq (IQM2) ID #:

<b>Purchase Order #:</b> 950900/1914-1	<b>Original Purchase Order Date:</b> Jun 28, 2016	<b>Change Order #:</b> 25	<b>Department:</b> ETSB
<b>Vendor Name:</b> Hexagon Safety & Infrastructure		<b>Vendor #:</b> 25029	<b>Dept Contact:</b> Eve Kraus
<b>Background and/or Reason for Change Order Request:</b>	Recommendation for approval of Change Order #25 to Hexagon Safety & Infrastructure PO 950900/1914-1 to document an exchange of licensing from I/CADLink to IPCUSTOM04 for the Computer Aided Dispatch (CAD) upgrade. This is a non-monetary change order.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☒ (A) Were not reasonably foreseeable at the time the contract was signed.  
☐ (B) The change is germane to the original contract as signed.  
☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$13,405,459.48
B	Net \$ change for previous Change Orders	\$9,136,924.58
C	Current contract amount (A + B)	\$22,542,384.06
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$0.00
E	New contract amount (C + D)	\$22,542,384.06
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	68.16%

### DECISION MEMO NOT REQUIRED

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☐ Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Price shows: \_\_\_\_\_ should be: \_\_\_\_\_
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

### DECISION MEMO REQUIRED

- ☐ Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_
- ☐ Increase  $\geq$  \$2,500.00, or  $\geq$  10%, of current contract amount ☐ Funding Source \_\_\_\_\_
- ☒ OTHER - explain below:

This is an exchange of licensing.

ek	630-550-7743	Nov 21, 2023	LMZ	630-878-2509	Nov 21, 2023
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		