DuPage County, Illinois
BUDGET ADJUSTMENT
Effective April 1, 2025

From: 4000 (Company #)

ETSB-EQUALIZATION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
5820	54107		**SOFTWARE**	$ 607,000.00			
			Total	$ 607,000.00			

To: 4000 (Company #)

ETSB-EQUALIZATION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
5820	53806		**SOFTWARE & MAINTENANCE**	$ 607,000.00			
			Total	$ 607,000.00			

Reason for Request:

Budget transfer for FY25 to move funds from 4000-5820-54107 (Capital Software) to 4000-5820-53806 (Software & Maintenance) for maintenance on the Customer Premise Equipment (CPE) Vesta phone system. [Total Transfer Amount: $607,000.00]

Department Head _____ Date _____

Chief Financial Officer _____ Date _____

Activity _____ (optional)

******Please sign in blue ink on the original form******

Finance Department Use Only

Fiscal Year _____ **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date_____ **Released & Posted By/Date**_____