DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 4000 (Company #)

ETSB-EQUALIZATION
From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
5820	54199		**CAPITAL CONTINGENCY**	$ 169,918.00			
			Total	$ 169,918.00			

To: 4000 (Company #)

ETSB-EQUALIZATION
To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance: Prior to Transfer	Finance Dept Use Only Available Balance: After Transfer	Date of Balance
5820	54100		**IT EQUIPMENT**	$ 169,918.00			
			Total	$ 169,918.00			

Reason for Request:

Budget transfer for FY24 to move funds from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54100 (Capital IT Equipment) for payment and accounting of contractual obligations associated with the Hexagon PO 1914-1 [Total Transfer Amount: $169,918.00]

Department Head _____ Date _____

Chief Financial Officer _____ Date _____

Activity _____ (optional)

******Please sign in blue ink on the original form******

Finance Department Use Only

Fiscal Year _____ **Budget Journal #** _____ **Acctg Period** _____

Entered By/Date_____ **Released & Posted By/Date**_____