



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, October 17, 2023

11:30 AM

Room 3500A

1. CALL TO ORDER

11:30 AM meeting was called to order by Chair Yeena Yoo at 11:30 AM.

2. ROLL CALL

PRESENT	Berlin, Cronin Cahill, Carrier, Eckhoff, Galassi, Gustin, Kaczmarek, Mendrick, Rutledge, and Yoo
ABSENT	Henry, and White

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chair Yoo invited everyone to the IT department sponsored laptop spa days, where IT will check County-issued laptops and devices, optimize them for better functionality and troubleshoot any issues you may have. She said while computers are being serviced, staff is welcome to attend trainings on Microsoft Office, Global Protect, ZenDesk, and password management, among others. She said the spa days will be held from 9:00am to 3:00pm on Monday, October 23rd, Wednesday, October 25th, and Thursday, October 26th. She said the invitation for this inaugural event was sent to all 421 staff, but County Board members are invited to participate as well.

Chair Yoo said on November 6th, IT will start switching County Board and Recorder's office emails from dupageco.org to dupagecounty.gov. Member Rutledge asked if there will still be a period of redirecting the old emails. Mr. McPhearson responded yes, adding it will be a minimum of about a year before that ends. He suggested everyone make outside contacts who are currently sending to the .org account aware that we are switching over. Mr. Johnson asked what the timeline is for it to be completely transferred over countywide. Mr. McPhearson said everyone will be moved over to .gov by the end of this year, then we will monitor it for a minimum of a year to ensure there are no issues. Member Galassi asked if we will be getting new business cards with the updated email. Mr. McPhearson said they can request new business cards, but it is not necessary. He said we will forward .org for a year or a year and a half. He said if Board members run out of cards or really want replacements to come to IT and we will get an order placed for them.

Chair Yoo then welcomed students from Hinsdale Central High School, from the AP Government class, who were invited by Member Evans.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [23-3267](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday,

October 3, 2023

Attachments: [2023-10-03 Technology Minutes \(Summary\)](#)

RESULT:	APPROVED
MOVER:	Patty Gustin
SECONDER:	Sheila Rutledge

6. PROCUREMENT REQUISITIONS

6.A. [TE-P-0067-23](#)

Recommendation for the approval of a contract purchase order to Infor (US) Inc., for ERP software maintenance and support, for Information Technology. This contract covers the period of November 13, 2023 through November 12, 2024, for a contract total amount of \$203,506.51. Exempt from bidding per DuPage County Purchasing Ordinance, Article 2-347(5) - Sole Source. This is proprietary software that must be maintained by the vendor, Infor (US) Inc.

Attachments: [Infor - PRCC](#)
 [Infor - Invoice #P-527637-US0AB](#)
 [Infor - Sole Source Letter](#)
 [Infor - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Kari Galassi

6.B. [TE-P-0068-23](#)

Recommendation for the approval of a contract purchase order to SHI International Corp, for an Enterprise Term Lease Agreement with Adobe Systems Inc., for Adobe software licensing for use by DuPage County and the Forest Preserve District of DuPage County. This contract covers the period of November 10, 2023 through November 9, 2024, for Information Technology, for a contract total of \$142,076.84. Contract pricing pursuant to the National Joint Powers Alliance / Sourcewell Contract #081419-SHI cooperative purchasing agreement, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act". The Forest Preserve will be charged back for their portion of this purchase.

Member Gustin asked if this contract is a 50/50 joint expense with the Forest Preserve. Mr. McPhearson explained that the Forest Preserve District will pay for however many Adobe licenses they have. Chair Yoo said we will get reimbursed by them for however many licenses they have. Mr. McPhearson thanked staff, led by Joe Hamlin, for going through to find licenses that are not being used and reducing the cost by \$100,000.

Attachments: [SHI \(Adobe ETLA\) - PRCC](#)
 [SHI \(Adobe ETLA\) - Quote #23959551](#)
 [SHI \(Adobe ETLA\) - Adobe Licensing Terms](#)
 [SHI \(VMWare\) - Sourcwell Contract #081419](#)
 [SHI \(Adobe ETLA\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kathleen Carrier

6.C. [TE-P-0069-23](#)

Recommendation for the approval of a contract purchase order to MHC Software, Inc., for annual maintenance of the Enterprise Content Management System that integrates with the ERP system for Finance and Human Resources, for Information Technology. This contract covers the period of December 1, 2023 through November 30, 2024, for a contract total amount of \$81,043.79. Exempt from bidding per 55 ILCS 5/5-1022(c) "Competitive Bids" not suitable for competitive bids - Sole Source. This is a proprietary system.

Attachments: [MHC - PRCC](#)
 [MHC - Invoice #INVMH4989R](#)
 [MHC - Sole Source Letter](#)
 [MHC - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Sheila Rutledge
SECONDER:	Kari Galassi

6.D. [23-3305](#)

Recommendation for the approval of a contract purchase order to Service Express, for the procurement of warranty support for servers, for Information Technology. This contract covers the period of October 31, 2023 through January 31, 2024, for a contract total amount of \$4,548.45. Exempt from bidding per 55 ILCS 5/5-1022 'Competitive Bids' (D) IT/Telecom Purchases Under \$35,000.

Mr. McPhearson explained that the committee will see this item again in January, and this is to bridge a gap for some servers that have come off of warranty. He said the renewal in January will look like the same thing but will be for the full amount of all of our servers being covered.

Attachments: [Service Express - PRCC](#)
 [Service Express - Quote #38605](#)
 [Vendor Ethics Placeholder](#)

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Kari Galassi

7. INFORMATIONAL ITEMS

7.A. [23-3059](#)

TE-P-0418A-21 - Amendment to Resolution TE-P-0418-21 issued to AT&T Mobility for cellular and wireless services for the various departments of the County of DuPage, to increase the encumbrance in the amount of \$60,000, for the Division of Transportation, resulting in an amended contract amount of \$1,127,950, an increase of 5.62%.

Attachments: [AT&T Change Order](#)
 [AT&T Decision Memo](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Kathleen Carrier
SECONDER:	Kari Galassi

7.B. [23-3239](#)

Recommendation for approval of a contract purchase order to Carahsoft Technology Corporation, for license renewals for software used to design highways, intersection improvements, traffic signal systems and other roadway related improvements, for the period of December 1, 2023 through November 30, 2024, for the Division of Transportation, for a contract not to exceed \$15,150. Per 55 ILCS 5/5-1022 (d) IT/Telecom purchases under \$35,000.

Attachments: [Carahsoft Checklist](#)
 [Carahsoft Quote](#)
 [Carahsoft Vendor Ethics](#)

RESULT:	ACCEPTED AND PLACED ON FILE
MOVER:	Kari Galassi
SECONDER:	Kathleen Carrier

8. OLD BUSINESS

Member Gustin commented that the AT&T contract is over \$1 million and asked if we have sent the contract out to other providers to see who may be able to provide a lower cost. She also noted that flexibility with text messaging can be much cheaper than making phone calls and

asked if staff has looked at other providers. Mr. McPhearson said we look at all of our contracts in a competitive way, and if we are able to bid them out, we try our best to do so. He said there are not many competitors who can compete with AT&T. He said AT&T came back with lower pricing. Wendi Wagner explained that we moved from Verizon to AT&T recently because of AT&T's FirstNet first responders network. She said most of the County departments are on there, so if there is a disaster, we get our own BAN so we can communicate, including the Sheriff, OHSEM, Stormwater, and others. She said we also used the state contract so we received the lowest prices, noting that we also receive free unlimited text messaging.

9. NEW BUSINESS

No new business was discussed.

10. ADJOURNMENT

With no further business, the meeting was adjourned.