



# DU PAGE COUNTY

## ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
www.dupagecounty.gov

### Draft Summary

---

Wednesday, March 12, 2025

9:00 AM

Room 3500B

---

#### Join Zoom Meeting

<https://us02web.zoom.us/j/85323774647?pwd=hFoqTrJt3KeWn6Xm53NbMnOak39UFI.1>

Meeting ID: 853 2377 4647

Passcode: 016802

#### 1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

#### 2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Gregg Taormina

Eve Kraus

Andres Gonzalez

Prithvi Bhatt (Remote)

Brian Kopas (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Gwen Henry, County Treasurer, Member Ex-Officio

Michelle Beebe, ACDC

Eric Burmeister, ACDC

Todd Carlson, Hanover Park PD

Ted Crawford, Hanover Park PD

David Dobey, ACDC

Colin Fleury, West Chicago Fire

Grecia Flores, ACDC

Nancy Llaneta, County Finance

Wojciech Mardula, ACDC

Anthony McPhearson, County CIO

Abigail Medina, ACDC

Mike Sampey, Village of Addison

Roy Selvik, Addison PD  
Thomas Packard, County Finance  
Rachel Bata, Roselle PD (Remote)  
Michael DeVries, Downers Grove PD (Remote)  
Jeffery Keefe, West Chicago Fire  
Jim McGreal, Downers Grove PD (Remote)  
Bret Mowery, York Center Fire (Remote)  
Jason Norton, Darien PD (Remote)  
Matt Pasquini, DMMC (Remote)  
Richard Sanborn, Jr., York Center Fire (Remote)  
Johnny Turkovich, Oakbrook Terrace Fire (Remote)

On roll call, Members Schwarze, Eckhoff, Hernandez, Honig, Johl, Markay, Maranowicz, McCarthy, Schar were present. Members Franz and Robb were absent. The EMS Rep position is vacant.

<b>PRESENT</b>	Schwarze, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, and Schar
<b>ABSENT</b>	Franz, and Robb

**3. PUBLIC COMMENT**

There was no public comment.

**4. CHAIR'S REMARKS - CHAIR SCHWARZE**

Chair Schwarze began his remarks with recognition of several accomplishments.

Chair Schwarze began by congratulating TC Renee Calzaretta of ACDC who on Saturday, December 7 answered a 9-1-1 call from a LaGrange Highland resident reporting his wife was in labor. TC Calzaretta immediately dispatched resources from the Pleasantview Fire Protection District while simultaneously starting EMD instructions. While on the phone, the husband voiced that his wife's water broke, and believed the baby would soon be delivered. TC Calzaretta reassured the caller that she would provide him with instructions, and quickly inquired if he could see any part of the baby. Within 90 seconds, the father confirmed the baby was born, and excitedly announced "it was a baby girl". After regaining the attention of the father, TC Calzaretta confirmed the baby was completely out and quickly advanced through the EMD protocols to provide instructions for the care of the newborn baby and the mother. She regularly checked on the status of both mother and baby, until the paramedics arrived on scene and made contact with the patients. Throughout this event, her composure never wavered.

Chair Schwarze also congratulated TC Kyle Ficarrota of ACDC who on December 9, 2024 at 2202hrs, received a call from an Itasca resident reporting a 61-year-old male fainted. TC Ficarrota verified the address per policy, gathered pertinent information, and generated a CAD in under 60-seconds. Through the course of the use of the EMD protocol, it was determined the patient's breathing became ineffective. TC Ficarrota shunted appropriately to CPR instructions, directed and guided the caller to perform high quality CPR. TC Ficarrota remained calm and direct with the caller to make sure he was performing CPR efficiently. Paramedics arrived within

three minutes after the initial dispatch and took over CPR. The patient was transported and made a full recovery.

Chair Schwarze then congratulated Deputy Director Eric Burmeister of ACDC after successfully passing the NENA ENP exam. This certification has been earned by 1,759 of the 102,700 emergency telecommunicators in the United States. To earn an ENP you must pass a 150 questions exam, demonstrate expertise in telecommunications operations, information systems, legislation, organizational management and employee management.

Chair Schwarze then congratulated the following individuals:

Newly promoted Operations Manager Grecia Flores who began her assignment on March 1. Throughout her career at ACDC, Grecia fulfilled multiple roles including Communications Training Officer, Operator In Charge, and Team Lead. Operations Manager Flores is also a dedicated and active participant on several teams including the PINK Team to promote camaraderie, the CALEA Team, as a Communications Team Leader (COML) managing communications during incidents, disasters, and events. She is an involved member of IL-TERT, Peer Support, Photography Team, Policy Review Committee, Radio Drill Team, Task Force, an active partner as a SLEA instructor for police cadets at the College of DuPage and is an active contributing member to Community Outreach events.

Day Shift Team Lead Wojciech Mardula who was appointed as the Day Shift Team Lead and commenced his assignment on January 1. TC Mardula or “Woj” brings a wealth of knowledge & experience to the position, as a senior Telecommunicator with over 27 years of service. Woj is an active member of the community as a Communications Team Leader of service. Woj is an active member of the community as a Communications Team Leader (COML) managing communications during incidents, disasters, and events. He is cross-trained Telecommunicator on both police and fire disciplines and is a contributing member of the training program as a Communications Training Officer, classroom instructor, forms part of the MERIT-SWAT Tactical Dispatchers, the Peer Support Team administrator, the VESTA Team, Surveillance Team, and Radio Drill Team.

COML Professional Standards Coordinator Abby Medina who commenced her assignment in January. PSC Medina hit the ground running and worked diligently to update all ACDC policies, Written Directives, call-guides, and all pertinent proofing materials for the successful completion of the web-based CALEA assessment. CALEA Public Safety Communications Accreditation helps centers improve their services and meet international standards, it demonstrates that a center is committed to excellence and meeting best practices. The accreditation helps dispatch centers develop or improve relationships with the communities we serve. PSC Medina is heading and preparing for the upcoming on-site in-person CALEA Assessment scheduled to commence April 14th.

Chair Schwarze proudly announced that next month would celebrate National Public Safety Telecommunicators Week on April 13-19, 2025 during which Text-to-911 would officially launch in DuPage County. Chair Schwarze extended an open invitation to the County Board meeting on April 8 at 10:00am and the ETS Board meeting on April 9 at 9:00am.

**5. MEMBERS' REMARKS**

There were no Members' remarks.

**6. CONSENT AGENDA**

Chair Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for March 12; B/Revenue Report for March 12; C/Minutes Approval Policy Advisory Committee for February 3; D/Minutes Approval ETS Board for February 12. Member Johl motioned, seconded by Member Maranowicz. On voice vote, all Members voted "Aye", motion carried.

Chair Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Report for March 12; B/Revenue Report for March 12; C/Minutes Approval Policy Advisory Committee for February 3; D/Minutes Approval ETS Board for February 12. Member Johl motioned, seconded by Member Schar. On voice vote, all Members voted "Aye", motion carried.

**6.A. Monthly Staff Report**

6.A.1. [25-0666](#)

Monthly Report for March 12 Regular Meeting

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [March Meeting Monthly Report.pdf](#)

**6.B. Revenue Report 911 Surcharge Funds**

6.B.1. [25-0668](#)

ETSB Revenue Report for March 12 Regular Meeting for Fund 5820/Equalization

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [Revenue Report Regular Meeting 3.12.25 Fiscal Year.pdf](#)  
                             [Revenue Report Regular Meeting 3.12.25 History.pdf](#)

**6.C. Minutes Approval Policy Advisory Committee**

6.C.1. [25-0625](#)

ETSB PAC Minutes - Regular Meeting - Monday, February 3, 2025

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [2025-02-03 PAC Minutes Summary.pdf](#)

**6.D. Minutes Approval ETS Board**

6.D.1. [25-0669](#)

ETSB Minutes - Regular Meeting - Wednesday, February 12, 2025

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [2024-02-12 ETSB Minutes Summary.pdf](#)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Pat Johl
<b>SECONDER:</b>	David Schar
<b>AYES:</b>	Schwarze, Eckhoff, Hernandez, Honig, Johl, Maranowicz, Markay, McCarthy, and Schar
<b>ABSENT:</b>	Franz, and Robb

## 7. VOTE REQUIRED BY ETS BOARD

### 7.A. Budget Transfers

#### 7.A.1. [ETS-R-0011-25](#)

Transfer of funds for FY25 from 4000-5820-53020 (Information Technology Services) to 4000-5820-53090 (Other Professional Services) in the amount of \$181,244 for consulting service charges associated with PO 924013/7234-1.

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [BT 53020 to 53090 DeltaWRX.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Joseph Maranowicz
<b>SECONDER:</b>	Pat Johl

### 7.B. Payment of Claims

#### 7.B.1. [25-0667](#)

Payment of Claims for March 12, 2025 for FY25 - Total for 4000-5820 (Equalization): \$344,669.53

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [Payment of Claims 3.12.25 FY25.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Pat Johl
<b>SECONDER:</b>	Marilu Hernandez

### 7.C. Change Orders

#### 7.C.1. [25-0681](#)

Resolution to decrease and close the following contracts that have a remaining balance of over \$10,000 and have expired: Comcast PO 2018-1 Change Order #10; DU-COMM PO

1071-1 Change Order #12; Motorola PO 2757-1 Change Order #8; Propio PO 6320-1 Change Order #3; Lilly Counseling PO 6485-1 Change Order #1; Deccan International PO 4006-1 Change Order #1; CDW-G PO 6759-1 Change Order #1; Dell PO 6771-1 Change Order #1; Motorola PO 6739-1 Change Order #1; PURVIS PO 3187-1 Change Order #21; Motorola PO 4961-1 Change Order #1; CDW-G PO 4970-1 Change Order #1.

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [Multiple contracts to decrease and close 3.12.25.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Pat Johl
<b>SECONDER:</b>	David Schar

#### 7.D. Purchase Resolutions

##### 7.D.1. [ETS-R-0006-25](#)

Recommendation for the approval of a contract purchase order to Rave Mobile Safety, PO 925003, for five (5) years of Smart911 with an annual option to renew years two (2) through five (5), for the period of April 1, 2025 to March 31, 2030, for a total contract amount not to exceed \$596,500; Per 55 ILCS 5/5-1022(c) not suitable to competitive bids. (Sole Source - patented technology).

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [Rave 925003 PRCC.pdf](#)  
                              [Rave 925003 Sole Source Letter.pdf](#)  
                              [Smart911 Renewal - Q-49611 - ETSB of DuPage County - 2024-12-02 114940 \(2\).pdf](#)  
                              [Rave 925003 Vendor Ethics Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Pat Johl
<b>SECONDER:</b>	Joseph Maranowicz

##### 7.D.2. [ETS-R-0007-25](#)

Recommendation for the approval of a contract to Facility Gateway Corporation, to provide uninterrupted power supply (UPS) preventive maintenance and on-call emergency repair service as needed, for Facilities Management and the Emergency Telephone System Board (ETSB), for the period April 1, 2025 through March 31, 2026, for a total contract amount not to exceed \$36,317.72, per renewal option under bid award #23-031-FM. First option to renew. (\$30,317.72 for Facilities Management and \$6,000 for ETSB)

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [Facility Gateway Corporation - PRCC.pdf](#)  
[#23-031-FM Bid Tab.pdf](#)  
[Facility Gateway Corporation - Pricing Pages\\_Redacted.pdf](#)  
[Facility Gateway Corporation - Signed  
Renewal\\_Redacted.pdf](#)  
[Facility Gateway Corporation - VE\\_Redacted.pdf](#)  
[25-0685 County Board Resolution.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	David Schar
<b>SECONDER:</b>	Joseph Maranowicz

## 7.E. Resolutions

### 7.E.1. [25-0674](#)

ETS-R-0060A-24 Amendment to the Appointment to the Emergency Telephone System Board of DuPage County Policy Advisory Committee - Chief Chris Clark (DU-COMM Fire Representative and Vice Chair).

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [VC Notice of Nomination.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Pat Johl
<b>SECONDER:</b>	Joseph Maranowicz

### 7.E.2. [ETS-R-0009-25](#)

Resolution to approve Policy 911-027: Emergency Telephone System Act Designating a 9-1-1 System Manager.

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [911-027 Emergency Telephone System Act Designating a  
9-1-1 System Manager draft 2.12.25.pdf](#)  
[911-027 Attachment A 911 System Manager Duties and  
Responsibilities Draft.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Sheryl Markay
<b>SECONDER:</b>	Joseph Maranowicz

7.E.3. [ETS-R-0010-25](#)

Appointment of 9-1-1 System Manager.

On voice vote, all Members voted “Aye”, motion carried.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Pat Johl
<b>SECONDER:</b>	Marilu Hernandez

7.E.4. [ETS-R-0013-25](#)

Resolution to amend the agency head title for the Emergency Telephone System Board of DuPage County.

On voice vote, all Members voted “Aye”, motion carried.

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Andrew Honig
<b>SECONDER:</b>	Pat Johl

7.E.5. [ETS-R-0008-25](#)

Resolution to amend and approve Policy 911-013: Information Technology and Network Security.

On voice vote, all Members voted “Aye”, motion carried.

**Attachments:**     [Policy 911-013 Information Technology and Network Security March 12 2025 draft.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Pat Johl
<b>SECONDER:</b>	Marilu Hernandez

7.E.6. [ETS-R-0012-25](#)

Resolution to approve the language of Policy 911-013.1: Computer Aided Dispatch Interface Access and Fees.

On voice vote, all Members voted “Aye”, motion carried.



**Attachments:**     [Policy 911-013.1 CAD Interface Access and Fees draft March 12 2025.pdf](#)  
                                 [911-013.1 Attachment A Interface Memorandum of Understanding March 12 2025 draft.pdf](#)  
                                 [911-013.1 Attachment B CAD Interface Funds 2.12.25 draft.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Marilu Hernandez
<b>SECONDER:</b>	Joseph Maranowicz

## 8. DEDIR SYSTEM

### 8.A. Police

### 8.B. Fire

PAC Chair Selvik updated the Board on the status of encryption. He said there was a call with Motorola on March 6 and that there are several documents being updated including the fleetmap and information regarding the Common Key Reference (CKR), Unique Key Encryption Key (UKEK), outside agency Memorandums of Understanding (MOUs), and management of these items as they relate to the rollout of the fire portable radios.

PAC Chair Selvik said the Fire Focus Group had a number of meetings which includes the Fire Standardization standing meeting, the ETSB podcast, Fire Ops meetings with both PSAPs. He said that 16 agencies had turned in their fleetmaps for review by Fire Focus members, 12 of which had turned in the required memorandum regarding their agency's decision regarding the hazard zone template options. Chair Selvik said the remote speaker microphones with the channel select knob were scheduled to be delivered the week of March 17. He said the hope is to get everything loaded into the radios while the paperwork and accessories are coming in to more quickly deploy the radios.

Chair Schwarze thanked the Members of the PAC, including the Member Clark as the newly appointed Vice Chair.

## 9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin provided a legislative update from bills included on the the State 9-1-1 Advisory Board agenda from March 10, 2025. Those updates are attached to the minutes of this meeting. Member Honig asked if the Members would continue to receive updates, to which Ms. Zerwin replied, yes and asked for direction on how often the Board wanted and update. After discussion, the consensus was Friday unless there was significant movement. Member Maranowicz asked about surcharge on devices other than cell phones. Ms. Zerwin said additional devices, such as tablets or watches, are already tied to a cell phone unless they have a sim card and so would not be charged a second time. She said not every cellular device dials 9-1-1. She used the example of cellular service for GPS that is used in for things such as the railways to determine train car locations for routing which would not dial 9-1-1. There is still research about how to effectively

collect surcharge on new devices but not over tax people.

[25-0828](#)

State Advisory Board Legislative Updates

**Attachments:**     [SAB Legislative Updates 3.10.25.pdf](#)

**10. OLD BUSINESS**

There was no old business.

**11. NEW BUSINESS**

There was no new business.

**12. EXECUTIVE SESSION**

At 9:44am, a motion was made by Member Johl, seconded by Member Honig, for ETSB to enter into Executive Session. On roll call, all "Ayes", motion carried. Pursuant to the carried vote, ETSB entered Executive Session.

**12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)**

Pursuant to the Open Meetings Act 5 ILCS 120/2(C)(21) - Semi-Annual Review of Executive Session Minutes

March 10, 2021; September 14, 2022; June 14, 2023; August 14, 2024, October 9, 2024

**12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)**

**12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS**

**12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)**

**13. MATTERS REFERRED FROM EXECUTIVE SESSION**

**13.A. Disposition of Executive Session Minutes**

At 9:50am, the regular meeting of the ETSB reconvened. On roll call, Members Schwarze, Eckhoff, Hernandez, Honig, Johl, Markay, Maranowicz, McCarthy, Schar were present.

Chair Schwarze introduced Andres Gonzalez, the new Administrative Assistant for ETSB and apologized he had not done so earlier in the meeting. Mr. Gonzalez then said a few words of introduction about himself.

Chair Schwarze asked for a motion to release the minutes of September 14, 2022 and August 14, 2024. Member Eckhoff motioned, seconded by Member McCarthy. On roll call, all "Ayes", motion carried.

Chair Schwarze asked for a motion to retain the minutes of March 10, 2021, June 14, 2023, and October 9, 2024 as presented during Executive Session. Member Eckhoff motioned, seconded by Member Markay. On roll call, all "Ayes", motion carried.

**14. ADJOURNMENT**

**14.A. Next Meeting: Wednesday, April 9 at 9:00am in 3-500B**

Without objection, the meeting of the ETS Board was adjourned at 9:53am.