Purchase Requisition
Procurement Services Division

Date: Oct 30, 2025
MinuteTraq (IQM2) ID #:
Department Req #: 922020/5866-1
RFP, Bid or Quote #:

Send Purchase Order To:			Send Invoices To:		
Vendor: AT&T Inc.		Vendor #: 10008	Dept: DuPage ETSB		Division:
Attn: Jennifer Kuceba	Email:		Attn: 9-1-1 Coordinator	Email: etsb911@dupageco.org	
Address: 225 W. Randolph Street.			Address: 421 N. County Farm Road		Room:
City: Chicago	State: IL	Zip: 60606	City: Wheaton	State: IL	Zip: 60187
Phone:		Fax:	Phone: 630-550-7743		Fax:

Send Payments To:			Ship To:		
Vendor: AT&T Inc.		Vendor #: 10008	Dept:		Division:
Attn:	Email:		Attn:	Email:	
Address: PO Box 9009			Address: 421 N. County Farm Road		Room:
City: Carol Stream	State: IL	Zip: 60197-9009	City: Wheaton	State: IL	Zip: 60187
Phone:		Fax:	Phone:		Fax:

Payment Terms	F.O.B.	PO 20 Delivery Date	Requisitioner
PER 50 ILCS 505/1	Destination		

Use for PO25 only	Contract Administrator	Contract Start Date	Contract End Date	Use for PO25 only
	Eve Kraus	Nov 25, 2025	Nov 24, 2026	

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Dept #	Acctg Unit	Acct #	Sub-Accts and/or Activity #	Unit Price	Extension
1	1	EA		CPE Avaya Maintenance ACDC - Annual FY26	26	4000	5820	53806		7,275.84	7,275.84
2	1	EA		CPE Avaya Maintenance DU-COMM - Annual FY26	26	4000	5820	53806		8,855.40	8,855.40
										Requisition Total	$ 16,131.24

Header Comments (these comments will appear on the PO20 and PO25 Purchase Order) **:**

Special Instructions/Comments to Buyer or Approver (these comments will NOT appear on the Purchase Order) **:**

Make these lines 45 and 46 on the PO please.

User Department Internal Notes (these comments will NOT appear on the Purchase Order) **:**

This is a service, nothing will be shipped.