EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

BOARD MEMBERS:

Mr. Greg Schwarze
Chairman
DuPage County Board
Representative

Mr. Mark Franz
Vice Chairman
Village of Glen Ellyn
DuPage Mayors & Managers
Conference Representative

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DuPage County Treasurer

Ms. Jean Kaczmarek, Ex-Officio
Secretary - DuPage County Clerk

Mr. Grant Eckhoff
DuPage County Board
Representative

Ms. Marilu Hernandez
Addison Consolidated Dispatch
Center
(ACDC) Representative

Mr. Andrew Honig
DuPage County Board
Representative

Chief Patrick Johl
Wood Dale Fire Protection District
DuPage County Fire Chiefs
Association Representative

Mr. Joseph Maranowicz
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Conference Representative

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DuPage Sheriff's Office
Representative

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DuPage Public Safety
Communication
(DU-COMM) Representative

Chief David Schar
Village of Winfield
DuPage County Police Chief

Mr. Kyle A. Wolber
Superior Air-Ground
Ambulance Services, Inc.
Emergency Services Representative

Ms. Linda Zerwin
Executive Director
9-1-1 System Coordinator

TO: DuPage County Treasurer's Office

FROM: Greg Schwarze, Chair
Emergency Telephone System Board of DuPage County

DATE: December 10, 2025

SUBJECT: ETSB Payment of Claims List FY25 – December 10, 2025

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on December 10, 2025. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated November 25, 2025.

FY2025 Equalization Fund (4000-5820):	$	2,554,014.00
Total:	$	2,554,014.00

APPROVED BY:

_____
Greg Schwarze, Chair

ATTEST:

_____
Secretary

EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
FY25 EXPENDITURE VS. BUDGET

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE EXPENDED	YEAR TO DATE ENCUMBERED	REMAINING AVAILABLE	% YTD EXPENDED	% YTD REMAINING
4000	5820	50000-0000	REGULAR SALARIES	$ 1,037,446	$ 1,037,446	$ 861,527.02	$ -	$ 175,918.78	83%	17%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL (new)	$ 10,200	$ 10,200	$ 10,135.51	$ -	$ 64.49	99%	1%
4000	5820	50080-0000	SALARY & WAGE ADJUSTMENT	$ 33,053	$ 33,053	$ -	$ -	$ 33,052.67	0%	100%
4000	5820	51000-0000	BENEFIT PAYMENTS	$ 13,796	$ 13,796	$ 5,747.78	$ -	$ 8,047.92	42%	58%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	$ 85,278	$ 85,278	$ 77,803.12	$ -	$ 7,474.92	91%	9%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	$ 79,365	$ 79,365	$ 62,875.58	$ -	$ 16,489.02	79%	21%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	$ 257,168	$ 257,168	$ 137,006.59	$ -	$ 120,161.71	53%	47%
4000	5820	51050-0000	FLEXIBLE BENEFIT EARNINGS	$ -	$ -	$ -	$ -	$ -	-	-
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	$ 39,000	$ 39,000	$ 1,884.08	$ 52.04	$ 37,063.88	5%	95%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	$ 100,500	$ 100,500	$ 34,067.33	$ 1,880.21	$ 64,552.46	34%	64%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	$ 2,000	$ 32,579	$ 1,604.33	$ 5.53	$ 30,969.14	5%	95%
4000	5820	52210-0000	FOOD AND BEVERAGE	$ 750	$ 750	$ 575.96	$ -	$ 174.04	77%	23%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	$ 275,000	$ 500,000	$ 417,345.97	$ 32,812.54	$ 49,841.49	83%	10%
4000	5820	52260-0000	FUEL & LUBRICANTS	$ 1,000	$ 1,000	$ 335.04	$ -	$ 664.96	34%	66%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%	100%
4000	5820	52280-0000	CLEANING SUPPLIES	$ 1,500	$ 1,500	$ 164.39	$ -	$ 1,335.61	11%	89%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	$ 151,100	$ 151,100	$ 151,100.00	$ -	$ -	100%	0%
4000	5820	53020-0000	I.T. SERVICES	$ 525,383	$ 344,139	$ 51,480.00	$ 292,659.16	$ -	15%	0%
4000	5820	53030-0000	LEGAL SERVICES	$ 60,000	$ 60,000	$ 60,000.00	$ -	$ -	100%	0%
4000	5820	53040-0000	INTERPRETER SERVICES	$ 30,000	$ 33,000	$ 24,701.73	$ 8,298.27	$ -	75%	0%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	$ 54,000	$ 436,081	$ 97,960.64	$ 200,836.99	$ 137,283.37	22%	31%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	$ 137,928	$ 137,928	$ 96,286.00	$ -	$ 41,642.15	70%	30%
4000	5820	53200-0000	NATURAL GAS	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%	100%
4000	5820	53210-0000	ELECTRICITY	$ 20,000	$ 20,000	$ 15,941.73	$ -	$ 4,058.27	80%	20%
4000	5820	53220-0000	WATER & SEWER	$ 500	$ 500	$ -	$ -	$ 500.00	0%	100%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	$ 1,176,887	$ 1,176,887	$ 689,175.83	$ 209,055.29	$ 278,655.48	59%	24%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	$ 1,815,152	$ 1,815,152	$ 1,589,438.85	$ 45,242.68	$ 180,470.47	88%	10%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	$ 45,000	$ 45,000	$ 13,294.02	$ -	$ 31,705.98	30%	70%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	$ 50,000	$ 50,000	$ 1,263.46	$ -	$ 48,736.54	3%	97%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	$ 659,626	$ 659,626	$ 100,445.76	$ 483,794.48	$ 75,386.17	15%	11%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	$ 20,580	$ 20,580	$ 9,343.27	$ -	$ 11,236.73	45%	55%
4000	5800	53410-0000	RENTAL OF MACHINERY & EQUIPMENT	$ -	$ -	$ -	$ -	$ -	-	-
4000	5820	53500-0000	MILEAGE EXPENSE	$ 2,000	$ 2,000	$ 543.20	$ -	$ 1,456.80	27%	73%
4000	5820	53510-0000	TRAVEL EXPENSE	$ 50,000	$ 50,000	$ 5,929.87	$ -	$ 44,070.13	12%	88%
4000	5820	53600-0000	DUES & MEMBERSHIPS	$ 1,508	$ 1,508	$ 543.00	$ -	$ 965.00	36%	64%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	$ 110,000	$ 145,000	$ 37,561.00	$ -	$ 107,439.00	26%	74%
4000	5820	53800-0000	PRINTING	$ 10,000	$ 10,000	$ -	$ -	$ 10,000.00	0%	100%
4000	5820	53800-0001	COPIER USAGE	$ 6,000	$ 6,000	$ 4,960.90	$ -	$ 1,039.10	83%	17%
4000	5820	53801-0000	ADVERTISING	$ 3,000	$ 3,000	$ 50.60	$ -	$ 2,949.40	2%	98%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	$ 1,500	$ 1,500	$ -	$ -	$ 1,500.00	0%	100%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	$ 3,000	$ 3,000	$ 800.54	$ -	$ 2,199.46	27%	73%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	$ 1,000	$ 1,000	$ 99.00	$ -	$ 901.00	10%	90%
4000	5820	53806-0000	SOFTWARE LICENSES	$ 2,884,318	$ 3,491,318	$ 3,069,520.57	$ 261,599.98	$ 160,197.24	88%	5%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS	$ 1,071,660	$ 1,202,408	$ 540,760.76	$ 236,489.80	$ 425,157.30	45%	35%
4000	5820	53810-0000	CUSTODIAL SERVICES	$ 53,000	$ 53,000	$ 40,000.00	$ -	$ 13,000.00	75%	25%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	$ 1,848,770	$ 1,483,606	$ 104.64	$ 606,264.91	$ 877,236.45	0%	59%
4000	5820	54100-0000	IT EQUIPMENT	$ 97,845	$ 62,845	$ -	$ 62,845.00	$ -	0%	0%
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE	$ 13,000	$ 13,000	$ 11,352.96	$ -	$ 1,647.04	87%	13%
4000	5820	54107-0000	SOFTWARE	$ 1,019,760	$ 465,739	$ 88,852.81	$ -	$ 376,886.19	19%	81%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	$ 651,272	$ 18,124,950	$ 15,991,429.19	$ 17,415.00	$ 2,116,105.81	88%	12%
			Total	$ 14,511,844	$ 32,263,501	$ 24,304,013	$ 2,459,252	$ 5,500,236	75%	17%
EXPENDITURES FOR PERIOD:			**December 10, 2025**			**$ 2,554,014.00**	**Internal Transfer:**	**$ -**		

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE TRANSFERRED	YEAR TO DATE ENCUMBERED	REMAINING BALANCE	% YTD EXPENDED	% YTD REMAINING
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	$ 300,000.00	$ 300,000.00	$ (225,000.00)		$ 75,000.00	-75%	25%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	$ 32,705,925	$ 32,705,925	$(17,526,657.00)		$ 15,179,268.00	-54%	46%

OFFICE OF THE COUNTY AUDITOR

Bill White, JD, CIA
DuPage County Auditor

421 N. County Farm Road
Wheaton, Illinois 60187
(630) 407-6075
www.dupagecounty.gov/auditor

To: Hon. Greg Schwarze, Chairman
DuPage County Emergency Telephone System Board (ETSB)

ETSB Members

From: Bill White, J.D., C.I.A. *WFW*
County Auditor

Subject: Internal Audit of Accounts Payable
#25-44

Date: December 2, 2025

The Office of the County Auditor has completed a limited scope internal audit of the transaction processing of ETSB invoices submitted for payment. The audit identified three exceptions that required correction by the Finance Department.

All of the invoices submitted have been reviewed and released for payment by the County Auditor. The results of the audit are presented below.

Results

My Office has performed voucher pre-audit procedures for the invoices submitted for approval by the ETSB at the December 10, 2025, Board Meeting. The invoices listed on the Bank Account Payment History Report dated November 25, 2025, have been examined and are recommended for payment. The total amount of the expenditures is $2,554,014:

- FY2025 Equalization Fund (4000-5820) $2,554,014

Three exceptions were identified by the County Auditor.

A 1-800-Pack Rat invoice for $228.09 for the storage unit rental was entered into MHC with an incorrect invoice date. The County Auditor disapproved the invoice on November 21, 2025. The invoice date was corrected by the Finance Department on November 24, 2025, and the County Auditor recommended the invoice for payment on that same day.

An ODP Business Solutions, LLC invoice for $25.98 for office supplies was entered into MHC with an incorrect invoice date. The County Auditor disapproved the invoice on November 24, 2025. The invoice date was corrected by the Finance Department on November 24, 2025, and the County Auditor recommended the invoice for payment on that same day.

An Insight Public Sector invoice for $30,814.35 for subscription software arrangements was entered into MHC with an incorrect line total on line 1. The County Auditor disapproved the invoice on November 24, 2025. The line total was corrected by the Finance Department on November 24, 2025, and the County Auditor recommended the invoice for payment on that same day.

Objective

The County Auditor will perform a series of procedures designed to evaluate the internal controls involved in the processing of transactions in the accounts payable system. The actual procedures performed will depend upon the County Auditor's assessment of risks associated with the transactions.

Background/Audit Scope

Invoices and the related supporting documentation are initially prepared and submitted for payment processing by County departments to the centralized accounts payable function administered by the Finance Department.

The County Auditor performs audit procedures on the payment documentation after the information has been entered into the accounts payable system by the Finance Department. These procedures include reviewing the scanned images of the invoice and supporting documentation and comparing it to the information entered into the system. Significant discrepancies noted between the supporting documentation and the information recorded in the system are identified by the County Auditor as exceptions. In these situations, the County Auditor notifies the Finance Department of the problem. When the discrepancies are resolved, the County Auditor approves the invoice.

A Bank Account Payment History Report is generated by the Finance Department after the invoices have been approved and the County Auditor verifies that each of the recommended payments was properly posted to the County's General Ledger.

Audit Findings and Recommendations

The County Auditor audited 25 invoices submitted for payment, three exceptions were identified.

The Finance Department should verify the accuracy of invoices entered into the ERP and MHC systems prior to forwarding to the County Auditor for review and payment recommendation.

The ETSB should continue to regularly review available ERP reports and real-time transaction information to monitor the progress of invoices submitted for payment to preclude the potential for incorrect payments.

Thank you for your continued assistance.

cc: Linda Zerwin, Executive Director
Jeff Martynowicz, Chief Financial Officer

Bank Account Payment History

AP255 Date: 11/25/25 JOB SUBMISSION PARAMETERS
Time: 11:32

User Name: DP\FNDMD
Job Name: AP255-4000
Step Nbr: 1

Pay Group: 4000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 112525 - 112525
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 11/25/25 thru 11/25/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 537805 Payment Date 11/25/25 Vendor 28678 PURVIS SYSTEMS INCORPORATED Status Issued									
28678	47483		IX	102	10/23/25		4,740.00	0.00	4,740.00
			*** Payment Total				4,740.00	0.00	4,740.00
Payment Number 537806 Payment Date 11/25/25 Vendor 44522 TOSHIBA AMERICA BUSINESS Status Issued									
44522	6691373		IX	102	12/03/25		1,377.10	0.00	1,377.10
			*** Payment Total				1,377.10	0.00	1,377.10
			*** Payment Code ACH Total				6,117.10	0.00	6,117.10
			Payment Count				2		

Bank Account Payment History

Payment Date Range 11/25/25 thru 11/25/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221795 Payment Date 11/25/25		Vendor 46708	1-800 PACK-RAT, LLC					Status Issued	
46708	506-84220		IX	102	12/18/25		228.09	0.00	228.09
46708	506-84351		IX	102	11/19/25		228.09	0.00	228.09
46708	506-84419		IX	102	12/07/25		99.00	0.00	99.00
			*** Payment Total				555.18	0.00	555.18
Payment Number 1221796 Payment Date 11/25/25		Vendor 10008	AT&T					Status Issued	
10008	630665711311 2025		IX	102	12/04/25		1,103.80	0.00	1,103.80
			*** Payment Total				1,103.80	0.00	1,103.80
Payment Number 1221797 Payment Date 11/25/25		Vendor 10008	AT&T					Status Issued	
10008	IL840054		IX	102	11/22/25		319,553.75	0.00	319,553.75
			*** Payment Total				319,553.75	0.00	319,553.75
Payment Number 1221798 Payment Date 11/25/25		Vendor 10008	AT&T					Status Issued	
10008	S667122122-25294		IX	102	11/20/25		1,022.09	0.00	1,022.09
			*** Payment Total				1,022.09	0.00	1,022.09
Payment Number 1221799 Payment Date 11/25/25		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287316512139X11082025		IX	102	11/30/25		455.51	0.00	455.51
			*** Payment Total				455.51	0.00	455.51
Payment Number 1221800 Payment Date 11/25/25		Vendor 10023	COM ED					Status Issued	
10023	6819698000 102425		IX	102	11/23/25		160.42	0.00	160.42
10023	8713843000 102025		IX	102	11/19/25		1,589.07	0.00	1,589.07
			*** Payment Total				1,749.49	0.00	1,749.49
Payment Number 1221801 Payment Date 11/25/25		Vendor 30605	EOLA POWER LLC					Status Issued	
30605	13845		IX	102	11/27/25		144,835.20	0.00	144,835.20
			*** Payment Total				144,835.20	0.00	144,835.20
Payment Number 1221802 Payment Date 11/25/25		Vendor 41555	GENSERVE LLC					Status Issued	
41555	0564043-IN		IX	102	11/23/25		7,101.99	0.00	7,101.99
			*** Payment Total				7,101.99	0.00	7,101.99
Payment Number 1221803 Payment Date 11/25/25		Vendor 10809	INSIGHT PUBLIC SECTOR INC					Status Issued	
10809	1101328709		IX	102	11/26/25		30,814.35	0.00	30,814.35
			*** Payment Total				30,814.35	0.00	30,814.35
Payment Number 1221804 Payment Date 11/25/25		Vendor 10115	MOTOROLA SOLUTIONS INC					Status Issued	
10115	1162425671		IX	102	12/14/25		1,675,534.84	0.00	1,675,534.84
			*** Payment Total				1,675,534.84	0.00	1,675,534.84
Payment Number 1221805 Payment Date 11/25/25		Vendor 10115	MOTOROLA SOLUTIONS INC					Status Issued	
10115	1187159635		IX	102	11/28/25		223,499.00	0.00	223,499.00
			*** Payment Total				223,499.00	0.00	223,499.00
Payment Number 1221806 Payment Date 11/25/25		Vendor 10115	MOTOROLA SOLUTIONS INC					Status Issued	
10115	9800320251001		IX	102	12/01/25		130,581.00	0.00	130,581.00

Bank Account Payment History

Payment Date Range 11/25/25 thru 11/25/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1221806 Payment Date 11/25/25			Vendor 10115				MOTOROLA SOLUTIONS INC	Status Issued	
			*** Payment Total				130,581.00	0.00	130,581.00
Payment Number 1221807 Payment Date 11/25/25			Vendor 10115				MOTOROLA SOLUTIONS INC	Status Issued	
10115	9800620251001		IX	102	12/01/25		8,288.00	0.00	8,288.00
			*** Payment Total				8,288.00	0.00	8,288.00
Payment Number 1221808 Payment Date 11/25/25			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	443567689001		IX	102	11/26/25		446.07	0.00	446.07
39549	444254087001		IX	102	11/26/25		25.98	0.00	25.98
39549	444254089001		IX	102	11/24/25		6.91	0.00	6.91
39549	444254098001		IX	102	11/23/25		24.18	0.00	24.18
			*** Payment Total				503.14	0.00	503.14
Payment Number 1221809 Payment Date 11/25/25			Vendor 11772				ULINE	Status Issued	
11772	200184947		IX	102	12/05/25		1,836.12	0.00	1,836.12
			*** Payment Total				1,836.12	0.00	1,836.12
Payment Number 1221810 Payment Date 11/25/25			Vendor 11201				UNITED STATES POSTAL SERVICE	Status Issued	
11201	34855593 103125 ETSB		IX	102	11/30/25		31.32	0.00	31.32
			*** Payment Total				31.32	0.00	31.32
Payment Number 1221811 Payment Date 11/25/25			Vendor 10597				VERIZON	Status Issued	
10597	6126523019		IX	102	11/19/25		432.12	0.00	432.12
			*** Payment Total				432.12	0.00	432.12
			*** Payment Code CHK Total				2,547,896.90	0.00	2,547,896.90
			Payment Count				17		
			*** Cash Code 1414 Total				2,554,014.00	0.00	2,554,014.00
			Payment Count				19		
			*** Pay Group 4000 USD Total				2,554,014.00	0.00	2,554,014.00
			Payment Count				19		