

Memo

To: Chief Patrick Brenn (Tri-State Fire Protection District)

From: Tom Ricker (DuPage County GIS)

cc:

Date: November 7, 2025

Re: Scope of Work, Time & Pricing for GIS Shared Services

Please find below the project summary, scope of work along with time and pricing we discussed concerning the GIS shared services.

GIS Application & Support Services:

The Tri-State Fire Protection District has requested that DuPage County GIS provide pricing for shared GIS services. The following outlines the scope of work required to complete these services. The compiled GIS spatial data layers will support the district's upcoming Community Risk Assessment (CRA) and Standards of Cover (SOC) reports. Some of the key services and layers to be provided include:

- Mapping provided call data based on XY coordinates contained in data.
- Producing approximately 82 map sets (1 district wide and X number of still district maps).
- Compiling appropriate demographic data at still district, district, and municipal levels.
- Completing advanced spatial analytics: drive times, location allocation, closest site, etc. for each still district.
- Analyzing station drive time coverages, call data, and existing still district boundaries.

List of Maps, Table, and Demographics data for this service listed in **Attachment A**

The time for the above services will be billed by the hour and will not exceed 60 hours. If additional hours are necessary for extra layer creation, the county GIS division will notify and request approval by the Tri-State Fire Protection District for any additional hours.

To run the required geoprocessing routines for this service, we will utilize DuPage County's ArcGIS Online Organizational Account. These routines consume ArcGIS credits, and we estimate the total usage will not exceed 3,000 credits. If credit usage approaches or exceeds this limit, we will notify Tri-State Fire Protection District and request approval for additional allocation.

Hours and Reimbursement Charges:

DATE	STAFF	DESCRIPTION	HOURS	Credits	RATE	AMOUNT
10/30/2025	Kevin Piraino	GIS Geoprocessing Services for Dynamic Still District Creation	60		\$ 77.69	\$ 4,661.40
		ArcGIS Online 1000 Credit Block Needed for GeoProcessing		3	\$ 120.00	\$ 360.00
		TOTAL	60			\$ 5,021.40
		* Reoccurring Service (Hourly Rate Could be Scheduled for Change)				

The above rate is based on a specific county GIS staff work rate and could be subject to change. If changes in the work rate does occur, DuPage GIS will notify the Tri-State Fire Protection District prior to the change.