



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Sep 26, 2023

MinuteTraq (IQM2) ID #: _____

Department Requisition #: _____

Requesting Department: Division of Transportation	Department Contact: Kathleen Black Curcio
Contact Email: kathy.black@dupagecounty.gov	Contact Phone: 6892
Vendor Name: A T & T Mobility	Vendor #: 10009

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Increase DOT lines for the AT&T service agreement to provide cellular devices off of the FirstNet network.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

The DOT Highway Operations pays for 103 phone lines. The DOT migrated from feature phones (flip phones) to smart phones after the contract start. The contract totals were based on \$20.00 per phone, per month (flip phone). With the switch over to smart phones the new totals were \$30.00 per phone, per month. The DOT Administration pays for 28 phone lines. The contract was set up with totals based on \$43.00 per phone, per month and with the upgraded phones the new totals are \$50.00 per phone, per month.

Strategic Impact

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Our first responder departments will be able to communicate over AT&T's private band 14 network in case of emergencies when normal commercial cellular networks are overburdened.

Source Selection/Vetting Information - Describe method used to select source.

AT&T has the only Federal Government private band network for first responders. The pricing is additionally part of a NASPO cooperative contract.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Increase DOT lines of this service agreement. This is the recommended option.
2. Pay DOT portion of pending invoices non-encumbered. Not recommended as the County has entered into a service agreement through fiscal year 2024.
3. Do not pay DOT portion of pending invoices. Not recommended as the invoice covers all of the Countys service and not paying a portion of the invoice could stop service to all of the County.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

There is sufficient DOT funding for this increase.