



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 26, 2023

MinuteTraq (IQM2) ID #: \_\_\_\_\_

<b>Purchase Order #:</b> 921054/5522-1	<b>Original Purchase Order Date:</b> Nov 10, 2021	<b>Change Order #:</b> 3	<b>Department:</b> ETSB
<b>Vendor Name:</b> Motorola Solutions, Inc.		<b>Vendor #:</b> 10115	<b>Dept Contact:</b> Eve Kraus
<b>Background and/or Reason for Change Order Request:</b>	Recommendation for approval of Change Order #3 to Motorola Solutions, Inc. PO 921054/5522-1 for Group Services to update alias lists in the APX numbered series portable and mobile radios. This is a not to exceed amount of \$150,905.60, for a new contract total of \$37,354,782.23.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$34,725,857.91
B	Net \$ change for previous Change Orders	\$2,478,018.72
C	Current contract amount (A + B)	\$37,203,876.63
D	Amount of this Change Order <input checked="" type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$150,905.60
E	New contract amount (C + D)	\$37,354,782.23
F	Percent of current contract value this Change Order represents (D / C)	0.41%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	7.57%

**DECISION MEMO NOT REQUIRED**

Cancel entire order     
 Close Contract     
 Contract Extension (29 days)     
 Consent Only

Change budget code from: \_\_\_\_\_ to: \_\_\_\_\_

Increase/Decrease quantity from: \_\_\_\_\_ to: \_\_\_\_\_

Price shows: \_\_\_\_\_ should be: \_\_\_\_\_

Decrease remaining encumbrance and close contract     
 Increase encumbrance and close contract     
 Decrease encumbrance     
 Increase encumbrance

**DECISION MEMO REQUIRED**

Increase (greater than 29 days) contract expiration from: \_\_\_\_\_ to: \_\_\_\_\_

Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount     
 Funding Source 4000-5820-53806

OTHER - explain below:

ek	630-550-7743	Oct 26, 2023	LMZ	630-878-2509	Oct 26, 2023
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
<b>REVIEWED BY (Initials Only)</b>					
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		