



# Decision Memo

## Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jun 23, 2025

MinuteTraq (IQM2) ID #: \_\_\_\_\_

Department Requisition #: 950900/1914-1

Requesting Department: ETSB	Department Contact: Eve Kraus
Contact Email: etsb911@dupagecounty.org	Contact Phone: 630-550-7743
Vendor Name: Intergraph dba Hexagon	Vendor #: 25029

**Action Requested** - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for approval of Change Order #30 to Hexagon Safety & Infrastructure PO 950900/1914-1 for additional Mobile Responder (8) and I/NetViewer (5) licenses as requested by four (4) Police and Fire Agencies. the amount of the licensing is \$21,193.00 and comes with one (1) year of maintenance, an additional year of maintenance is \$4,788.00, for a new contract amount of \$22,503,687.78.

**Summary Explanation/Background** - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Mobile Responder connects first responders to the PSAP via a smartphone or hand-held tablet and enables first responders to follow live operations, run searches, receive events and alerts, and self-attach to events to improve safety and efficiency in the field. I/NetViewer is a public safety web tool that provides remote access to information about an agency's resources and workload.

### Strategic Impact

Customer Service

Select one of the five strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Agencies have requested additional licensing to aid in their daily operations. These licenses do not qualify for use of surcharge, therefore, the agencies will be invoiced for the initial purchase and one (1) year of maintenance. The maintenance period will run July 9, 2026 through July 8, 2027.

**Source Selection/Vetting Information** - Describe method used to select source.

This is a change to the original contract, as such, there is no vetting since it not possible to use another source.

**Recommendations/Alternatives** - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Change Order #30 to allow for additional licenses.
2. Deny Change Order #30.

**Fiscal Impact/Cost Summary** - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

These costs were not budgeted in FY25, however, sufficient funds exist in 4000-5820-54107: Capital Software to cover the charges in the amount of \$21,193.00. Maintenance charges will be budgeted for FY26 in the amount of \$4,788.00. These are budget neutral costs as they will be reimbursed in arrears by the four (4) requesting agencies.