DU PAGE COUNTY
Technology Committee
Final Summary

Tuesday, August 20, 2024	11:00 AM	Room 3500B

1. CALL TO ORDER

11:00 AM meeting was called to order by Chair Yoo at 11:00 AM.

2. ROLL CALL

PRESENT	Berlin, Carrier, Eckhoff, Galassi, Henry, Kaczmarek, Rutledge, White, and Yoo
ABSENT	Cronin Cahill, and Gustin
REMOTE	Jorgensen

MOTION TO ALLOW REMOTE PARTICIPATION

Member Rutledge moved, seconded by Member Galassi, to allow remote participation. All ayes. Motion carried.

RESULT:	APPROVED
MOVER:	Sheila Rutledge
SECONDER:	Kari Galassi

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chair Yoo said IT hosted the second County Municipal IT Roundtable on August 1st and it was very successful. She thanked IT staff for putting together the meeting. She reminded the committee that tomorrow is the first AI Workshop for our municipal and county members, being led by Debra Deacy and Shanita Thompson. She noted people are very excited about this event and it is full to capacity.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. **24-2238**

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, August 6, 2024

Attachments: 2024-08-06 Technology Minutes

RESULT:	APPROVED
MOVER:	Yeena Yoo

SECONDER:	Sheila Rutledge

6. PROCUREMENT REQUISITIONS

6.A. **24-1173**

TE-P-0002-24B - Amendment to Resolution TE-P-0002-24, issued to SHI International Corp, to incorporate migration paperwork into PO 6834-1 and encumber funds for ETSB in the County Finance software in the amount of $44,138.38, for no change in the contract total amount.

Attachments:	SHI 6834-1 Change Order 2.pdf
	SHI 6834-1 Requisition.pdf
	SHI 6834-1 Decision Memo.pdf
	SHI Quote-25139298.pdf
	ETSB Projected Cost FY25-26.pdf

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Gwen Henry
SECONDER:	Kathleen Carrier

6.B. **24-2203**

Amendment to County Contract 3866-0001 SERV, issued to Telcom Innovations Group, for the procurement of hardware, software, software maintenance, and labor to replace the County phone system and to provide enhanced support and premium software assurance, to extend the purchase order through August 7, 2025, with no change in contract total.

Attachments:	TIG - 3866-0001-SERV - Change Order #8
	TIG - 3866-0001-SERV - Change Order #8 Decision Memo
	TIG - 3866-0001-SERV - Change Order #8 - VED

RESULT:	APPROVED
MOVER:	Kathleen Carrier
SECONDER:	Kari Galassi

7. PRESENTATION

7.A. **24-2239**

FY2025 Information Technology Budget Presentation

CIO Anthony McPhearson presented the proposed FY2025 IT, GIS, and DuJIS budgets, as attached hereto.

Member Galassi asked if the FY2024 budget shown is the approved or actual budget, to which Mr. McPhearson responded it is the actual budget.

Member DeSart asked how many of the 63 positions are filled versus unfilled. Mr. McPhearson said there are currently three unfilled positions.

Member Henry asked how headcount has changed for the IT department over the past few years. Mr. McPhearson said over the past three years, headcount has increased by four, from 59.

Member Galassi asked again if the presented FY2024 budget is the approved or actual. Deputy CIO Richard Burnson said it is actually the approved budget. Mr. McPhearson said he will provide the actual and projected numbers to the committee, adding that there may be a slight variance from the approved budget. Mr. Burnson said we may use surplus FY2024 funds toward equipment purchases that we had planned for FY2025. Chair Yoo asked staff to include actual budget amounts going forward.

Member Eckhoff said it appears we are funding projects that were previously paid for with ARPA funds, adding that he thought we used ARPA funds primarily for one-time purchases. Mr. McPhearson said these are ongoing licensing and maintenance costs that need to be paid annually.

Member Eckhoff asked why we are up 33% over the past four years. Mr. McPhearson explained that funding was different four years ago during COVID, so looking at budgets prior to that would be more accurate.

Attachments: IT Dept FY2025 Budget Presentation

RESULT:	PRESENTED

8. OLD BUSINESS

Member Carrier reminded everyone that the Veterans Resource Fair is tomorrow at 9am.

9. NEW BUSINESS

No new business was discussed.

10. ADJOURNMENT

With no further business, the meeting was adjourned.