



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: May 25, 2023

Legistar #: 23-1928

Department Requisition #:

Requesting Department: Stormwater Management	Department Contact: Sarah Hunn
Contact Email: sarah.hunn@dupageco.org	Contact Phone: 6676
Vendor Name: Comcast Holdings Corporation DBA Comcast Business	Vendor #: 12382

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Change order to extend contract to September 30, 2023 and increase contract encumbrance by \$17,653.00.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

Extend contract for high speed data to ensure the stormwater staff has secure access to the regional flood control facilities. This access allows for remote operational capability as well as secure video connections for flood control operations. Stormwater Management worked with IT to secure a new bid for these services, the low bidder is in the process of reconfiguring connections to the County's facilities. This extension and increase is to allow for a smooth transition which will result in a net annual savings.

Strategic Impact

Quality of Life

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

Maintaining secure data connections to the Stormwater regional flood control facilities ensures realtime operational monitoring and decisions can be made to offset the impacts of severe rainfall events.

Source Selection/Vetting Information - Describe method used to select source.

Comcast Holdings Corporation DBA Comcast Business was the lowest responsive bid 19-007-SW

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

Staff recommends the contract increase and extension to maintain secure data transmission while the new vendor is running data lines for access.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

FY23 1600-3000-53250 \$17,653.00