



Decision Memo

Procurement Services Division

This form is required for all Professional Service Contracts over \$25,000 and as otherwise required by the Procurement Review Checklist.

Date: Jan 29, 2026

MinuteTraq (IQM2) ID #: _____

Department Requisition #: 922020/5866-1

Requesting Department: ETSB	Department Contact: Eve Kraus
Contact Email: etsb911@dupagecounty.gov	Contact Phone: 630-550-7743
Vendor Name: AT&T Inc.	Vendor #: 10008

Action Requested - Identify the action to be taken and the total cost; for instance, approval of new contract, renew contract, increase contract, etc.

Recommendation for approval of Change Order #9 to AT&T Inc. PO 922020/5866-1 for a 12 month extension of Switched Ethernet (ASE) service in the Addison Consolidated Dispatch Center (ACDC) and DU-COMM PSAPs for the 9-1-1 Call Premise Equipment (CPE). Total amount: \$15,000.00.

Summary Explanation/Background - Provide an executive summary of the action. Explain why it is necessary and what is to be accomplished.

ASE is one of two network paths between the PSAPs that connect the hosts servers of the CPE. This is an existing network connection and is required for the system to communicate between the two locations. The network connections provide redundancy and a geo-diverse solution to mitigate any hardware or other infrastructure problems experienced by the PSAPs relating to the CPE system.

Strategic Impact

Financial Planning

Select one of the six strategic imperatives in the County's Strategic Plan this action will most impact and provide a brief explanation.

This is a 12 month term renewal. Renewing allows for the continued ASE service to bill at a contracted rate as opposed to monthly charges. The same terms and pricing as the current contract have been extended into this contract renewal.

Source Selection/Vetting Information - Describe method used to select source.

The original contract was vetted via a RFP. This is a renewal of previously contracted service and is consistent with NG911 requirements.

Recommendations/Alternatives - Describe staff recommendation and provide justification. Identify at least 2 other options to accomplish this request.

1. Approve Change Order #9 to allow service to continue at a contracted rate.
2. Deny Change Order #9.

Fiscal Impact/Cost Summary - Include projected cost for each fiscal year, approved budget amount and account number, source of funds, and any future funding requirements along with any narrative.

Sufficient funds have been budgeted in FY26-27 4000-5820-53250: Wired Communication Services in the amount of \$15,000 per year.