



DU PAGE COUNTY

ETSB - Ad Hoc Finance Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Wednesday, July 10, 2024

9:30 AM

Room 3500B

Or immediately following the adjournment of the ETS Board meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/85093825469?pwd=YjdKVVaUTg1OXXe3lbBj1lWfjneHbmu.1>

Meeting ID: 850 9382 5469

Passcode: 343550

1. CALL TO ORDER

9:30 AM meeting was called to order by Chair Schwarze at 9:32 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Brian Kopas (Remote)

COUNTY CLERK:

Kathy King, Deputy County Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Jan Barbeau, State's Attorney's Office

Marilu Hernanadez, ACDC

Nick Kottmeyer, County Board Office

Anthony McPhearson, County CIO

Rachel Bata, Roselle PD (Remote)

Jim McGreal, Downers Grove PD (Remote)

Alison Murphy, DMMC (Remote)

Michael Lorek, Darien PD (Remote)

Thomas Packard, County Finance (Remote)

On roll call, Members Schwarze, Guttman, Henry, Maranowicz, Robb, Srejma, and Yoo were present.

PRESENT	Schwarze, Guttman, Henry, Maranowicz, Robb, Srejma, and Yoo
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3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chair Schwarze thanked the Members for participating in the fourth annual Ad Hoc Finance Committee.

5. FY24 Mid-Year Budget Review

5.A. [24-1963](#)

Mid-Year Budget Review

There was no discussion on this item.

Attachments: [FY24 Mid-Year Budget Review.pdf](#)

6. FY25 BUDGET

Chair Schwarze turned the meeting over to Ms. Zerwin. A presentation was shared on-screen to supplement a memorandum that had been distributed to the Members. The slides of the presentation are attached to these minutes. Ms. Zerwin provided a review of the slides which showed a decrease of \$1.9M to the overall budget. She explained, however, that last year an additional \$2M had been carried over for the IGA so once that amount is removed, the budget is in line with the effects of some of the contracts and operational decisions still to be determined. The second slide demonstrated that costs are primarily focused on the systems and support of the 9-1-1 system, as opposed to personnel. Ms. Zerwin continued with detailed explanations of each of the slides including personnel, commodities, and contractual lines of the budget.

Discussion ensued as Members asked questions about specific costs and line items. These discussions included the FY23 headcount that was added pending the Attorney General opinion regarding the focus groups and whether they fall under the purview of the Open Meetings Act (OMA) and whether the role of additional personnel could instead fall under contractual services or services rendered by artificial intelligence, whether there is enough work for an additional full-time employee, or if the focus groups should be brought back under the agenda of the Policy Advisory Committee (PAC). ASA Winistorfer recommended that Board consider moving forward with staffing based guidance from OMA standards. Ms. Zerwin indicated that there would be no problem having sufficient work for an additional staff member as no one at ETSB puts in less than 40 hours per week.

There was discussion regarding the movement of servers from capital contingencies to small value, PSAP training costs, contract maintenance costs, RapidSOS Premium, the CAD-to-CAD project and its efficiencies and the potential effect of NextGen 9-1-1, and the history of the contingencies account and the question of whether a budget amendment could instead be utilized, if necessary.

Chair Schwarze asked if the next Ad Hoc Finance Committee meeting was scheduled after the August 14 board meeting, would be sufficient time to prepare for discussions on capital projects.

Ms. Zerwin felt that a lot of outstanding questions would be answered by that time to make the meeting productive. Member Guttman asked that a future meeting include details on staff time spent on agency requests that dedicate staff time beyond what was expected and his concern that agencies should be charged for staff time spent on such projects.

[24-2052](#)

ETSB Budget Overview

Attachments: [ETSB Budget Overview July 10 2024.pdf](#)

7. OLD BUSINESS

There was no old business.

8. NEW BUSINESS

There was no new business.

9. ADJOURNMENT

9.A. Next Meeting

Chair Schwarze confirmed the next meeting would be on Wednesday, August 14 at 9:30am or immediately following the adjournment of the ETS Board meeting.

Chair Schwarze asked for a motion to adjourn. Member Guttman motioned, seconded by Member Yoo. The meeting of the Ad Hoc Finance Committee was adjourned at 10:24am.

Respectfully submitted,

Eve Kraus