



# Request for Change Order

## Procurement Services Division

Attach copies of all prior Change Orders

Date: May 20, 2025

MinuteTraq (IQM2) ID #:

<b>Purchase Order #:</b> 922020/5866-1	<b>Original Purchase Order Date:</b> Jun 8, 2022	<b>Change Order #:</b> 5	<b>Department:</b> ETSB
<b>Vendor Name:</b> AT&T Inc.		<b>Vendor #:</b> 10008	<b>Dept Contact:</b> Eve Kraus
<b>Background and/or Reason for Change Order Request:</b>	Request for Change Order #5 to AT&T Inc. Purchase Order 922020/5866-1 to extend the contract expiration date based on the cutover dates to NG911 of September 17, 2024 for the ACDC PSAP and October 22, 2024 for the DU-COMM PSAP and adjust account codes in the County Finance software. There is no monetary change being made to this contract.		
<b>IN ACCORDANCE WITH 720 ILCS 5/33E-9</b>			

- ☐ (A) Were not reasonably foreseeable at the time the contract was signed.
- ☐ (B) The change is germane to the original contract as signed.
- ☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$4,038,285.38
B	Net \$ change for previous Change Orders	\$150,554.48
C	Current contract amount (A + B)	\$4,188,839.86
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	\$0.00
E	New contract amount (C + D)	\$4,188,839.86
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	3.73%
DECISION MEMO NOT REQUIRED		

- ☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only
- ☒ Change budget code from: 4000-5820-53807 to: 4000-5820-53806
- ☐ Increase/Decrease quantity from: to:
- ☐ Price shows: should be:
- ☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED	
<input checked="" type="checkbox"/> Increase (greater than 29 days) contract expiration from: Nov 24, 2025 to: Oct 22, 2027	
<input type="checkbox"/> Increase $\geq$ \$2,500.00, or $\geq$ 10%, of current contract amount <input type="checkbox"/> Funding Source	
<input type="checkbox"/> OTHER - explain below:	

ek	630-550-7743	May 20, 2025	LMZ	630-878-2509	May 20, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date	Procurement Officer	Date		
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		