



Grant Proposal Notification

GPN Number: 014-25
(Completed by Finance Department)

Date of Notification: 04/01/2025
(MM/DD/YYYY)

Parent Committee Agenda Date: 05/20/2025
(Completed by Finance Department) (MM/DD/YYYY)

Grant Application Due Date: 03/20/2025
(MM/DD/YYYY)

Name of Grant: Animal Services - Public Health and Safety PY25

Name of Grantor: Illinois Department of Commerce & Economic Opportunity (IL DCEO)

Originating Entity: _____
(Name the entity from which the funding originates, if Grantor is a pass-thru entity)

County Department: Animal Services

Department Contact: Laura Flamion, Interim Administrator, x2806
(Name, Title, and Extension)

Parent Committee: Animal Services

Grant Amount Requested: \$ 275,000.00

Type of Grant: Project
(Competitive, Continuation, Formula, Project, Direct Payment, Other – Please Specify)

Is this a new non-recurring Grant: ☒ Yes ☐ No

Source of Grant: ☐ Federal ☒ State ☐ Private ☐ Corporate

If Federal, provide CFDA: _____ If State, provide CSFA: 420-00-2725



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1. Justify the department's need for this grant.

This grant will support the public health and safety activities of the DuPage County Animal Services department. Animal Services staff are responsible for enforcing Illinois State animal control laws and DuPage County animal ordinances. Officers are dispatched to locations within DuPage County to perform welfare checks, gather evidence, speak to members of the community, and counsel the public on safety with both domestic and wild animals. Staff works closely with the justice system and other law enforcement agencies to ensure humane care and public safety for both animals and people. Officers are also responsible for overseeing bite quarantines and assists in education and outreach activities within the community. Other dispatch activities include the capture of animals at large and animals with a high risk of rabies transmission if there is an exposure concern. This grant will also provide the necessary funds to ensure all officers have appropriate tools and to perform these functions.

2. Based on the County's Strategic Plan, which strategic imperative(s) correlate with funding opportunity. Provide a brief explanation.

Safe Community: This grant will provide the necessary funds to ensure all officers have appropriate tools and are able to enforce Illinois State animal control laws and DuPage County animal ordinances, increasing safety to DuPage County residents.

3. What is the period covered by the grant?

04/01/2025 to: 06/30/2026
(MM/DD/YYYY) (MM/DD/YYYY)

3.1. If period is unknown, estimate the year the project or project phase will begin and anticipated duration:

3.1.1. _____ and _____
(MM/YY) (Duration)

4. Will the County provide "seed" or startup funding to initiate grant project? (Yes or No)

No

4.1. If yes, please identify the Company-Accounting Unit used for the funding

5. If grant is awarded, how is funding received? (select one):

5.1. Prior to expenditure of costs (lump-sum reimbursement upfront) ☐

5.2. After expenditure of costs (reimbursement-based) ☒



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6. Does the grant allow for Personnel Costs? (Yes or No) Yes
- 6.1. If yes, what are the total projected salary and fringe benefit costs of personnel charging time to the grant for the entire term of the grant? Compute County-provided benefits at 40%.
- 6.1.1. Total salary \$252,096.00 Percentage covered by grant 85.4%
- 6.1.2. Total fringe benefits \$54,981.76 Percentage covered by grant 82.8%
- 6.1.3. Are any of the County-provided fringe benefits disallowed? (Yes or No): No
- 6.1.3.1. If yes, which ones are disallowed?
- 6.1.3.2. If the grant does not cover 100% of the personnel costs, from what Company-Accounting Unit will the deficit be paid?
- 6.2. Will receipt of this grant require the hiring of additional staff? (Yes or No): No
- 6.2.1. If yes, how many new positions will be created?
- 6.2.1.1. Full-time _____ Part-time _____ Temporary _____
- 6.2.1.2. Will the headcount of the new position(s) be placed in the grant accounting unit? _____
(Yes or No)
- 6.2.1.2.1. If no, in what Company-Accounting Unit will the headcount(s) be placed?



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6.3. Does the grant award require the positions to be retained beyond the grant term? (Yes or No) No

6.3.1. If yes, please answer the following:

6.3.1.1. How many years beyond the grant term? _____

6.3.1.2. What Company-Accounting Unit(s) will be used? _____

6.3.1.3. Total annual salary _____

6.3.1.4. Total annual fringe benefits _____

7. Does the grant allow for direct administrative costs? (Yes or No) Yes

7.1. If yes, please answer the following:

7.1.1. Total estimated direct administrative costs for project _____

7.1.2. Percentage of direct administrative costs covered by grant _____

7.1.3. What percentage of the grant total is the portion covered by the grant _____

8. What percentage of the grant funding is non-personnel cost / non-direct administrative cost? 1.7%

9. Are matching funds required? (Yes or No): No

9.1. If yes, please answer the following:

9.1.1. What percentage of match funding is required by granting entity? _____

9.1.2. What is the dollar amount of the County's match? _____



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9.1.3. What Company-Accounting Unit(s) will provide the matching requirement? _____

10. What amount of funding is already allocated for the project? \$2,685,000.00

10.1. If allocated, in what Company-Accounting Unit are the funds located? 1100-1300

10.2. Will the project proceed if the funding opportunity is not awarded? (Yes or No): Yes

11. What is the total project cost (Grant Award + Match + Other Allocated Funding)? \$2,960,000.00