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# DU PAGE COUNTY

## Police Records Management System Oversight

## Final Summary

**Wednesday, September 11, 202⁴** **2:00 PM** **Room 3500B**

### 1. CALL TO ORDER

2:00 PM meeting was called to order by Chair Berlin at 2:01 PM.

### 2. ROLL CALL

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|---|---|
| **PRESENT** | Berlin, Conroy, Franz, Guttman, Martynowicz, McPhearson, Mendrick, Walter, and Zerwin |
| **ABSENT** | Bielawski |
| **REMOTE** | Ritz, and Scalera |

**MOTION TO ALLOW REMOTE PARTICIPATION**

Member McPhearson moved, seconded by Member Guttman, to allow remote participation. All ayes. Motion carried.

### 3. CHAIRMAN'S REMARKS

Chair Berlin acknowledged the 23rd anniversary of 9/11 and all of the families of the first responders who were involved and gave their lives as well as the victims of that day and their families.

### 4. PUBLIC COMMENT

**24-3295**
Online Public Comment

All online submissions for public comment for the September 11, 2024 DuPage County PRMS Oversifht Committee meeting are included for the record in their entirety. They are found in the minutes packet and at the link above.

**Attachments:** PRMS Public Comment 09-11-2024

### 5. APPROVAL OF MINUTES

**24-2444**
Police Records Management System Oversight Committee - Special Call Meeting - Wednesday, April 3, 2024

**Attachments:** 2024-04-03 PRMS Oversight Committee Minutes (summary).pdf

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| **RESULT:** | APPROVED |
| **MOVER:** | Deborah A. Conroy |
| **SECONDER:** | Anthony McPhearson |

## 6. ACTION ITEMS

**24-2409**

Approval of FY2025 Budget

Member McPhearson presented the FY2025 budget for approval. Discussion followed.

**Attachments:** PRMS Operational and Reimbursement Budget FY25-FY27

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| **RESULT:** | APPROVED |
| **MOVER:** | Jeffrey Martynowicz |
| **SECONDER:** | Anthony McPhearson |

**24-2410**

Authorization for periodic transfer of funds from the Equipment Replacement Fund to the PRMS Operations Fund for payment of the previously approved DeltaWRX, LLC contract (PRMS-P-0001-24), to coincide with the completion of project phases as outlined in "Table 1. Professional Fees" of the contract.

Member McPhearson moved, seconded by Member Scalera, to approve item 6B. Discussion followed.

Ms. Smith said there was a summary of this item in the packet last month, when it was discussed. Member Franz requested that an update be sent out with the packets. Member Zerwin said we will receive a monthly report from DeltaWrx.

Member Guttman asked if we this item is authorizing a concept, specific amount, or cap. Ms. Smith said it is authorizing the concept of approving a specific approved amount in each stage. Member Guttman asked if we are authorizing the full amount or if there will be periodic budget transfers. Member Franz asked if we can include not to exceed verbiage. Member Zerwin said if we have to pay a bill, there will be a budget transfer form then a bills list payment, likely in December.

Member Guttman asked what the next benchmark would be if this is approved today. Member McPhearson said it does authorize the completion up to the not to exceed amount of $192,000, but it can be amended to be done in phases, if that is the will of the committee.

Chair Berlin moved, seconded by Member Franz, to amend the resolution to include language not to exceed $192,269.36. All ayes. Motion carried.

Member Franz moved, seconded by Member Blumenthal, to approve item 6B, as amended.

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| **RESULT:** | APPROVED AS AMENDED |
| **MOVER:** | Mark Franz |
| **SECONDER:** | Deborah A. Conroy |

## 10. OLD BUSINESS

No old business was discussed.

## 11. NEW BUSINESS

Chair Berlin said Oak Brook Police Chief Stroke sent a letter to Director Zerwin on August 5, 2024, notifying their termination of their IGA, effective May 1, 2025. Discussion followed.

## 12. ADJOURNMENT

With no further business, the meeting was adjourned.