



DuPage Animal Friends

Helping All Pets Have A Home

November 1, 2025

DuPage County Animal Services
Attn: Laura Flamion
2255 Manchester Road
Wheaton, IL 60187

RE: Restricted Grant of \$100,000 for the Marketing Coordinator Position

Dear Laura:

Program Grant. DuPage Animal Friends (DAF), formally known as Friends of DuPage County Animal Care and Control Foundation, has approved a one-time restricted grant to DuPage County Animal Services (DCAS) of \$100,000 for the fiscal year beginning 12/1/2025-11/30/2026.

Grant Purpose and Expenditure of Funds. These funds are restricted solely for the purposes of the Animal Services Marketing Coordinator position. DCAS is responsible for the active prioritization and management of granted funds.

DCAS agrees to not use any of the grant, or the interest or income thereon, to conduct tests for public safety, to influence any legislation or the outcome of any election, to conduct a voter registration drive, to satisfy a charitable pledge or obligation of any person or organization, or to provide any tangible economic benefit to any substantial contributor, or their respective family members.

Unused Funds Grant Within the Fiscal Year. Any unused funds should be carried by DCAS into the next fiscal year beginning 12/1/2026 and reported to DAF prior to proceeding with the finalization of the next fiscal year grant beginning 12/1/2026.

Grant Payment. DAF will promptly send the grant funds upon receipt by DAF (addressed to the person signing this letter on behalf of the DAF) of a countersigned copy of this letter.

Reporting. Refer to DAF Grant Funding Methodology dated August 20, 2018 for reporting requirements.

DAF's Public Reports. DAF may include information on this grant in its periodic public reports.

Recognition. If you publicize this grant, please list it as a donation from "the donors of DuPage Animal Friends" or "DuPage Animal Friends."

Other Terms. This grant is subject to these Terms and Conditions and by countersigning this letter and/or by cashing the grant check, you are indicating that you agree to its terms. Nothing contained in this grant letter shall be deemed to create a joint venture, partnership relationship, or employer/employee relationship between DAF and DCAS.

Counter Signatures. This instrument may be executed in counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

Sincerely,



Jennifer Martyn
President, DuPage Animal Friends
On Behalf of the DuPage Animal Friends Board of Directors

ACCEPTED

DuPage County Animal Services

By: 

Laura Flamion, ~~Operations Manager~~
Administrator

Date: 11-5-2025

Ref: Grant Funding Methodology dated August 20, 2018