EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

Consolidated 9-1-1 Services for DuPage County
421 N. County Farm Road, Wheaton, Illinois 60187
630-550-7743 ETSB911@dupagecounty.gov

BOARD MEMBERS:

Mr. Greg Schwarze
Chairman
DuPage County Board
Representative

Mr. Mark Franz
Vice Chairman
Village of Glen Ellyn
DuPage Mayors & Managers
Conference Representative

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DuPage County Treasurer

Ms. Jean Kaczmarek, Ex-Officio
Secretary - DuPage County Clerk

Mr. Grant Eckhoff
DuPage County Board
Representative

Ms. Marilu Hernandez
Addison Consolidated Dispatch
Center
(ACDC) Representative

Mr. Andrew Honig
DuPage County Board
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Chief Patrick Johl
Wood Dale Fire Protection District
DuPage County Fire Chiefs
Association Representative

Mr. Joseph Maranowicz
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Conference Representative

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DuPage Sheriff's Office
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DuPage Public Safety
Communication
(DU-COMM) Representative

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Village of Winfield
DuPage County Police Chief

Mr. Kyle A. Wolber
Superior Air-Ground
Ambulance Services, Inc.
Emergency Services Representative

Ms. Linda Zerwin
Executive Director
9-1-1 System Coordinator

TO: DuPage County Treasurer's Office

FROM: Greg Schwarze, Chair
Emergency Telephone System Board of DuPage County

DATE: September 10, 2025

SUBJECT: ETSB Payment of Claims List FY25 – September 10, 2025

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on September 10, 2025. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated August 29, 2025.

FY2025 Equalization Fund (4000-5820):	$	305,206.80
Total:	$	305,206.80

APPROVED BY:

_____
Greg Schwarze, Chair

ATTEST:

_____
Secretary

EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY
FY25 EXPENDITURE VS. BUDGET

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE EXPENDED	YEAR TO DATE ENCUMBERED	REMAINING AVAILABLE	% YTD EXPENDED	% YTD REMAINING
4000	5820	50000-0000	REGULAR SALARIES	$ 1,037,446	$ 1,037,446	$ 693,337.24	$ -	$ 344,108.56	67%	33%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL (new)	$ 10,200	$ 10,200	$ 7,781.08	$ -	$ 2,418.92	76%	24%
4000	5820	50080-0000	SALARY & WAGE ADJUSTMENT	$ 33,053	$ 33,053	$ -	$ -	$ 33,052.67	0%	100%
4000	5820	51000-0000	BENEFIT PAYMENTS	$ 13,796	$ 13,796	$ 5,747.78	$ -	$ 8,047.92	42%	58%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	$ 85,278	$ 85,278	$ 62,607.62	$ -	$ 22,670.42	73%	27%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	$ 79,365	$ 79,365	$ 50,839.65	$ -	$ 28,524.95	64%	36%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	$ 257,168	$ 257,168	$ 113,594.51	$ -	$ 143,573.79	44%	56%
4000	5820	51050-0000	FLEXIBLE BENEFIT EARNINGS	$ -	$ -	$ -	$ -	$ -	-	-
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	$ 39,000	$ 39,000	$ -	$ -	$ 39,000.00	0%	100%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	$ 100,500	$ 100,500	$ 34,067.33	$ 1,880.21	$ 64,552.46	34%	64%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	$ 2,000	$ 32,579	$ 1,087.09	$ 5.53	$ 31,486.38	3%	97%
4000	5820	52210-0000	FOOD AND BEVERAGE	$ 750	$ 750	$ 489.29	$ -	$ 260.71	65%	35%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	$ 275,000	$ 500,000	$ 49,011.77	$ 256,311.54	$ 194,676.69	10%	39%
4000	5820	52260-0000	FUEL & LUBRICANTS	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%	100%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%	100%
4000	5820	52280-0000	CLEANING SUPPLIES	$ 1,500	$ 1,500	$ 33.23	$ -	$ 1,466.77	2%	98%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	$ 151,100	$ 151,100	$ 32,600.00	$ -	$ 118,500.00	22%	78%
4000	5820	53020-0000	I.T. SERVICES	$ 525,383	$ 344,139	$ 51,480.00	$ 292,659.16	$ -	15%	0%
4000	5820	53030-0000	LEGAL SERVICES	$ 60,000	$ 60,000	$ -	$ -	$ 60,000.00	0%	100%
4000	5820	53040-0000	INTERPRETER SERVICES	$ 30,000	$ 33,000	$ 22,210.14	$ -	$ 10,789.86	67%	33%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	$ 54,000	$ 436,081	$ 50,915.25	$ 201,882.38	$ 183,283.37	12%	42%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	$ 137,928	$ 137,928	$ 96,286.00	$ -	$ 41,642.15	70%	30%
4000	5820	53200-0000	NATURAL GAS	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%	100%
4000	5820	53210-0000	ELECTRICITY	$ 20,000	$ 20,000	$ 12,403.06	$ -	$ 7,596.94	62%	38%
4000	5820	53220-0000	WATER & SEWER	$ 500	$ 500	$ -	$ -	$ 500.00	0%	100%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	$ 1,176,887	$ 1,176,887	$ 635,019.81	$ 262,580.06	$ 279,286.73	54%	24%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	$ 1,815,152	$ 1,815,152	$ 1,310,221.80	$ 323,556.92	$ 181,373.28	72%	10%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	$ 45,000	$ 45,000	$ 6,192.03	$ 7,101.99	$ 31,705.98	14%	70%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	$ 50,000	$ 50,000	$ 1,263.46	$ -	$ 48,736.54	3%	97%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	$ 659,626	$ 659,626	$ 90,201.90	$ 491,038.34	$ 78,386.17	14%	12%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	$ 20,580	$ 20,580	$ 307.09	$ -	$ 20,272.91	1%	99%
4000	5800	53410-0000	RENTAL OF MACHINERY & EQUIPMENT	$ -	$ -	$ -	$ -	$ -	-	-
4000	5820	53500-0000	MILEAGE EXPENSE	$ 2,000	$ 2,000	$ -	$ -	$ 2,000.00	0%	100%
4000	5820	53510-0000	TRAVEL EXPENSE	$ 50,000	$ 50,000	$ 4,980.27	$ -	$ 45,019.73	10%	90%
4000	5820	53600-0000	DUES & MEMBERSHIPS	$ 1,508	$ 1,508	$ 543.00	$ -	$ 965.00	36%	64%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	$ 110,000	$ 145,000	$ 34,683.00	$ -	$ 110,317.00	24%	76%
4000	5820	53800-0000	PRINTING	$ 10,000	$ 10,000	$ -	$ -	$ 10,000.00	0%	100%
4000	5820	53800-0001	COPIER USAGE	$ 6,000	$ 6,000	$ 3,891.28	$ -	$ 2,108.72	65%	35%
4000	5820	53801-0000	ADVERTISING	$ 3,000	$ 3,000	$ 50.60	$ -	$ 2,949.40	2%	98%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	$ 1,500	$ 1,500	$ -	$ -	$ 1,500.00	0%	100%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	$ 3,000	$ 3,000	$ 737.90	$ -	$ 2,262.10	25%	75%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	$ 1,000	$ 1,000	$ -	$ -	$ 1,000.00	0%	100%
4000	5820	53806-0000	SOFTWARE LICENSES	$ 2,884,318	$ 2,884,318	$ 2,428,360.60	$ 261,599.98	$ 194,357.21	84%	7%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS	$ 1,071,660	$ 1,202,408	$ 486,266.19	$ 258,318.58	$ 457,823.09	40%	38%
4000	5820	53810-0000	CUSTODIAL SERVICES	$ 53,000	$ 53,000	$ 40,000.00	$ -	$ 13,000.00	75%	25%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	$ 1,848,770	$ 1,483,606	$ 9.64	$ 672,360.91	$ 811,235.45	0%	55%
4000	5820	54100-0000	IT EQUIPMENT	$ 97,845	$ 62,845	$ -	$ 62,845.00	$ -	0%	0%
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE	$ 13,000	$ 13,000	$ 9,460.80	$ -	$ 3,539.20	73%	27%
4000	5820	54107-0000	SOFTWARE	$ 1,019,760	$ 1,072,739	$ 35,874.50	$ -	$ 1,036,864.50	3%	97%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	$ 651,272	$ 13,330,099	$ 9,122,995.68	$ -	$ 4,207,103.32	68%	32%
			Total	$ 14,511,844	$ 27,468,650	$ 15,495,551	$ 3,092,141	$ 8,880,959	56%	32%
EXPENDITURES FOR PERIOD:			**October 8, 2025**			**$ 305,206.80**	**Internal Transfer:**			

COMP	AU	Account	Description	ANNUAL APPROPRIATION	ACTUAL BUDGET	YEAR TO DATE TRANSFERRED	YEAR TO DATE ENCUMBERED	REMAINING BALANCE	% YTD EXPENDED	% YTD REMAINING
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	$ 300,000.00	$ 300,000.00	$ (225,000.00)		$ 75,000.00	-75%	25%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	$ 32,705,925	$ 32,705,925	$(12,731,806.00)		$ 19,974,119.00	-39%	61%

OFFICE OF THE COUNTY AUDITOR

Bill White, JD, CIA
DuPage County Auditor

421 N. County Farm Road
Wheaton, Illinois 60187
(630) 407-6075
www.dupagecounty.gov/auditor

To: Hon. Greg Schwarze, Chairman
DuPage County Emergency Telephone System Board (ETSB)

ETSB Members

From: Bill White, J.D., C.I.A. *WFW*
County Auditor

Subject: Internal Audit of Accounts Payable
#25-42

Date: October 1, 2025

The Office of the County Auditor has completed a limited scope internal audit of the transaction processing of ETSB invoices submitted for payment. The audit identified three exceptions that required correction by the ETSB.

All of the invoices submitted have been reviewed and released for payment by the County Auditor. The results of the audit are presented below.

Results

My Office has performed voucher pre-audit procedures for the invoices submitted for approval by the ETSB at the October 8, 2025, Board Meeting. The invoices listed on the Bank Account Payment History Report dated September 26, 2025, have been examined and are recommended for payment. The total amount of the expenditures is $305,206.80:

- FY2025 Equalization Fund (4000-5820) $305,206.80

Three exceptions were identified by the County Auditor and Finance Department.

An AT&T invoice for $6,379.78 for telecommunication services was submitted to the Finance Department and entered into MHC with an incorrect purchase order line number written on the authorization label. The County Auditor disapproved the invoice on September 15, 2025. The line number was corrected by the ETSB and resubmitted to the Finance Department on September 15, 2025. The County Auditor recommended the invoice for payment on that same day.

An AT&T invoice for $1,075.25 for telecommunication services was submitted to the Finance Department and entered into MHC with an incorrect invoice amount written on the authorization label. The invoice could not be matched in the Lawson ERP system. The Finance Department deleted the invoice on September 23, 2025. The invoice amount was corrected by the ETSB and resubmitted to the Finance Department on September 24, 2025. The County Auditor recommended the invoice for payment on that same day.

A 1-800-Pack-Rat invoice for $316 for storage unit rent was submitted to the Finance Department and entered into MHC with sales tax included in the invoice total. The County Auditor disapproved the invoice on September 22, 2025. The ETSB corrected the invoice total and resubmitted to the Finance Department on September 23, 2025. The County Auditor recommended the invoice for payment on the following day.

Objective

The County Auditor will perform a series of procedures designed to evaluate the internal controls involved in the processing of transactions in the accounts payable system. The actual procedures performed will depend upon the County Auditor's assessment of risks associated with the transactions.

Background/Audit Scope

Invoices and the related supporting documentation are initially prepared and submitted for payment processing by County departments to the centralized accounts payable function administered by the Finance Department.

The County Auditor performs audit procedures on the payment documentation after the information has been entered into the accounts payable system by the Finance Department. These procedures include reviewing the scanned images of the invoice and supporting documentation and comparing it to the information entered into the system. Significant discrepancies noted between the supporting documentation and the information recorded in the system are identified by the County Auditor as exceptions. In these situations, the County Auditor notifies the Finance Department of the problem. When the discrepancies are resolved, the County Auditor approves the invoice.

A Bank Account Payment History Report is generated by the Finance Department after the invoices have been approved and the County Auditor verifies that each of the recommended payments was properly posted to the County's General Ledger.

Audit Findings and Recommendations

The County Auditor audited 28 invoices submitted for payment, three exceptions were identified.

The ETSB should verify the accuracy of information listed on the authorization labels prior to submitting invoices to the Finance Department for entry into the ERP and MHC systems.

The ETSB should continue to regularly review available ERP reports and real-time transaction information to monitor the progress of invoices submitted for payment to preclude the potential for incorrect payments.

Thank you for your continued assistance.

cc: Linda Zerwin, Executive Director
Jeff Martynowicz, Chief Financial Officer

Bank Account Payment History

AP255 Date: 09/26/25 JOB SUBMISSION PARAMETERS
Time: 11:21

User Name: DP\FNDMD
Job Name: AP255-4000
Step Nbr: 1

Pay Group: 4000
Cash Code: 1414 Class C Accounts Payable

Payment Date: 092625 - 092625
Payment Numbers: -
Payment Code:

Bank Account Payment History

Payment Date Range 09/26/25 thru 09/26/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code ACH

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 536972 Payment Date 09/26/25			Vendor 26753		AMAZON CAPITAL SERVICES			Status Issued	
26753	1NY3-Q7DR-4FTD		IX	102	10/08/25		34.99	0.00	34.99
			*** Payment Total				34.99	0.00	34.99
Payment Number 536973 Payment Date 09/26/25			Vendor 10667		CDW GOVERNMENT INC			Status Issued	
10667	AG1IJ5X		IX	102	10/18/25		3,609.50	0.00	3,609.50
			*** Payment Total				3,609.50	0.00	3,609.50
Payment Number 536974 Payment Date 09/26/25			Vendor 10500		DECCAN INTERNATIONAL			Status Issued	
10500	3719		IX	102	10/01/25		44,050.00	0.00	44,050.00
			*** Payment Total				44,050.00	0.00	44,050.00
Payment Number 536975 Payment Date 09/26/25			Vendor 44522		TOSHIBA AMERICA BUSINESS			Status Issued	
44522	6647097		IX	102	10/04/25		1,310.99	0.00	1,310.99
			*** Payment Total				1,310.99	0.00	1,310.99
		*** Payment Code ACH Total					49,005.48	0.00	49,005.48
		Payment Count					4		

Bank Account Payment History

Payment Date Range 09/26/25 thru 09/26/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1218659 Payment Date 09/26/25		Vendor 46708	1-800 PACK-RAT, LLC					Status Issued	
46708	506-84217		IX	102	10/17/25		307.09	0.00	307.09
			*** Payment Total				307.09	0.00	307.09
Payment Number 1218660 Payment Date 09/26/25		Vendor 10008	AT&T					Status Issued	
10008	1778715012 2025		IX	102	09/18/25		6,379.78	0.00	6,379.78
			*** Payment Total				6,379.78	0.00	6,379.78
Payment Number 1218661 Payment Date 09/26/25		Vendor 10008	AT&T					Status Issued	
10008	630495190208 2025		IX	102	09/15/25		318.55	0.00	318.55
			*** Payment Total				318.55	0.00	318.55
Payment Number 1218662 Payment Date 09/26/25		Vendor 10008	AT&T					Status Issued	
10008	630665711309 2025		IX	102	10/04/25		1,075.25	0.00	1,075.25
			*** Payment Total				1,075.25	0.00	1,075.25
Payment Number 1218663 Payment Date 09/26/25		Vendor 10008	AT&T					Status Issued	
10008	630R06015908 2025		IX	102	09/15/25		1,826.18	0.00	1,826.18
			*** Payment Total				1,826.18	0.00	1,826.18
Payment Number 1218664 Payment Date 09/26/25		Vendor 10008	AT&T					Status Issued	
10008	S667122122-25233		IX	102	09/20/25		1,013.08	0.00	1,013.08
			*** Payment Total				1,013.08	0.00	1,013.08
Payment Number 1218665 Payment Date 09/26/25		Vendor 10009	AT&T MOBILITY					Status Issued	
10009	287316512139X09082025		IX	102	09/30/25		397.82	0.00	397.82
			*** Payment Total				397.82	0.00	397.82
Payment Number 1218666 Payment Date 09/26/25		Vendor 10023	COM ED					Status Issued	
10023	6819698000 082525		IX	102	09/24/25		243.55	0.00	243.55
10023	8713843000 081925		IX	102	09/18/25		1,711.87	0.00	1,711.87
			*** Payment Total				1,955.42	0.00	1,955.42
Payment Number 1218667 Payment Date 09/26/25		Vendor 12382	COMCAST					Status Issued	
12382	251390750		IX	102	10/15/25		39,083.16	0.00	39,083.16
			*** Payment Total				39,083.16	0.00	39,083.16
Payment Number 1218668 Payment Date 09/26/25		Vendor 10850	DELL MARKETING LP					Status Issued	
10850	10836000569		IX	102	10/13/25		8,996.91	0.00	8,996.91
10850	10836374120		IX	102	10/16/25		247.47	0.00	247.47
			*** Payment Total				9,244.38	0.00	9,244.38
Payment Number 1218669 Payment Date 09/26/25		Vendor 41555	GENSERVE LLC					Status Issued	
41555	0546759-IN		IX	102	09/21/25		330.00	0.00	330.00
			*** Payment Total				330.00	0.00	330.00
Payment Number 1218670 Payment Date 09/26/25		Vendor 25029	INTERGRAPH CORPORATION					Status Issued	
25029	S25-0000534		IX	102	09/19/25		25,981.00	0.00	25,981.00

Bank Account Payment History

Payment Date Range 09/26/25 thru 09/26/25
Cash Code 1414 Bank 071923909 Payment Currency USD
Payment Code CHK

Vendor	Invoice	Voucher	Auth	PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1218670 Payment Date 09/26/25			Vendor 25029				INTERGRAPH CORPORATION	Status Issued	
			*** Payment Total				25,981.00	0.00	25,981.00
Payment Number 1218671 Payment Date 09/26/25			Vendor 10115				MOTOROLA SOLUTIONS INC	Status Issued	
10115	8282186427		IX	102	09/19/25		105.12	0.00	105.12
			*** Payment Total				105.12	0.00	105.12
Payment Number 1218672 Payment Date 09/26/25			Vendor 10115				MOTOROLA SOLUTIONS INC	Status Issued	
10115	8330312479		IX	102	10/09/25		17,006.24	0.00	17,006.24
			*** Payment Total				17,006.24	0.00	17,006.24
Payment Number 1218673 Payment Date 09/26/25			Vendor 10115				MOTOROLA SOLUTIONS INC	Status Issued	
10115	9642020250804		IX	102	10/01/25		124,921.00	0.00	124,921.00
			*** Payment Total				124,921.00	0.00	124,921.00
Payment Number 1218674 Payment Date 09/26/25			Vendor 10115				MOTOROLA SOLUTIONS INC	Status Issued	
10115	9642320250804		IX	102	10/01/25		7,958.00	0.00	7,958.00
			*** Payment Total				7,958.00	0.00	7,958.00
Payment Number 1218675 Payment Date 09/26/25			Vendor 10115				MOTOROLA SOLUTIONS INC	Status Issued	
10115	1187156010		IX	102	10/19/25		17,521.48	0.00	17,521.48
			*** Payment Total				17,521.48	0.00	17,521.48
Payment Number 1218676 Payment Date 09/26/25			Vendor 39549				ODP BUSINESS SOLUTIONS, LLC	Status Issued	
39549	434601081001		IX	102	09/28/25		283.64	0.00	283.64
39549	434919682001		IX	102	09/28/25		26.03	0.00	26.03
39549	434919683001		IX	102	09/28/25		13.62	0.00	13.62
			*** Payment Total				323.29	0.00	323.29
Payment Number 1218677 Payment Date 09/26/25			Vendor 11201				UNITED STATES POSTAL SERVICE	Status Issued	
11201	34855593 083125 ETSB		IX	102	09/30/25		22.36	0.00	22.36
			*** Payment Total				22.36	0.00	22.36
Payment Number 1218678 Payment Date 09/26/25			Vendor 10597				VERIZON	Status Issued	
10597	6121552003		IX	102	09/19/25		432.12	0.00	432.12
			*** Payment Total				432.12	0.00	432.12
		*** Payment Code CHK Total					256,201.32	0.00	256,201.32
		Payment Count					20		
		*** Cash Code 1414 Total					305,206.80	0.00	305,206.80
		Payment Count					24		
	*** Pay Group 4000 USD Total						305,206.80	0.00	305,206.80
	Payment Count						24		