



**Purchase Requisition**  
**Procurement Services Division**

Date: Aug 2, 2024

MinuteTraq (IQM2) ID #: \_\_\_\_\_

Department Req #: 924005/6834-1

RFP, Bid or Quote #: \_\_\_\_\_

Send Purchase Order To:				Send Invoices To:			
Vendor: SHI International Corp.		Vendor #: 14389		Dept: DuPage ETSB		Division:	
Attn: David Broaden		Email: david_broaden@shi.com		Attn: 9-1-1 Coordinator		Email: etsb911@dupagecounty.gov	
Address: 290 Davidson Avenue				Address: 421 N. County Farm Road		Room:	
City: Somerset		State: NJ	Zip: 08873	City: Wheaton		State: IL	Zip: 60187
Phone: 888-591-3400		Fax: 877-289-6088		Phone:		Fax:	
Send Payments To:				Ship To:			
Vendor: SHI International Corp.		Vendor #: 14389		Dept: IT		Division:	
Attn:		Email:		Attn: Shanita Thompson		Email: Shanita.Thompson@dupagecounty.gov	
Address: 290 Davidson Avenue				Address: 421 N. County Farm Road		Room:	
City: Somerset		State: NJ	Zip: 08873	City: Wheaton		State: IL	Zip: 60187
Phone:		Fax:		Phone: 630-407-5023		Fax:	
Payment Terms		F.O.B.		PO 20 Delivery Date		Requisitioner	
PER 50 ILCS 505/1		Destination					
Use for	Contract Administrator			Contract Start Date	Contract End Date	Use for	
PO25 only	Shanita Thompson			Dec 31, 2023	Dec 30, 2026	PO25 only	

LN	Qty	UOM	Item Detail (Product #)	Description	FY	Dept #	Acctg Unit	Acct #	Sub-Accts and/or Activity #	Unit Price	Extension
1	1	EA		Advanced AI and ZenDesk Suite Enterprise (for 24 Agent Licenses) ETSB (FY25)	25	4000	5820	53807		21,243.15	21,243.15
2	1	EA		Advanced AI and ZenDesk Suite Enterprise (for 24 Agent Licenses) ETSB (FY26)	26	4000	5820	53807		22,895.23	22,895.23

**Requisition Total** \$ 44,138.38

**Header Comments** (these comments will appear on the PO20 and PO25 Purchase Order) :

Per Quote #25139298 dated July 31, 2024.

**Special Instructions/Comments to Buyer or Approver** (these comments will NOT appear on the Purchase Order) :

Please send copy of completed change order / PO to Sarah Godzicki, Shanita Thompson, and Eve Kraus.

**User Department Internal Notes** (these comments will NOT appear on the Purchase Order) :