Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Oct 1, 2025

MinuteTraq (IQM2) ID #:

Purchase Order #: 920153/4951-1	**Original Purchase Order Date:** Nov 9, 2020	**Change Order #:** 3	**Department:** ETSB
Vendor Name: Motorola Solutions, Inc.		**Vendor #:** 10115	**Dept Contact:** Eve Kraus

Background and/or Reason for Change Order Request: Recommendation for approval of Change Order #3 to Motorola Solutions, Inc. PO 920153/4951-1 to reconcile the user radio count operating in the DuPage Emergency Interoperable Radio System (DEDIRS) for FY25 for payment and accounting of contractual obligations of the DMS Radio Manager contract. This is a non-monetary change order to the contract to reduce the number of radios covered under the contract for FY25.

IN ACCORDANCE WITH 720 ILCS 5/33E-9

☐ (A) Were not reasonably foreseeable at the time the contract was signed.

☒ (B) The change is germane to the original contract as signed.

☒ (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE

A	Starting contract value	$448,860.00
B	Net $ change for previous Change Orders	$0.00
C	Current contract amount (A + B)	$448,860.00
D	Amount of this Change Order ☐ Increase ☐ Decrease	$0.00
E	New contract amount (C + D)	$448,860.00
F	Percent of current contract value this Change Order represents (D / C)	0.00%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	0.00%

DECISION MEMO NOT REQUIRED

☐ Cancel entire order ☐ Close Contract ☐ Contract Extension (29 days) ☐ Consent Only

☐ Change budget code from: _____ to: _____

☐ Increase/Decrease quantity from: _____ to: _____

☐ Price shows: _____ should be: _____

☐ Decrease remaining encumbrance and close contract ☐ Increase encumbrance and close contract ☐ Decrease encumbrance ☐ Increase encumbrance

DECISION MEMO REQUIRED

☐ Increase (greater than 29 days) contract expiration from: _____ to: _____

☐ Increase ≥ $2,500.00, or ≥ 10%, of current contract amount ☐ Funding Source _____

☒ OTHER - explain below:

Reconciliation of user radio counts for FY24.

ek	630-550-7743	Oct 1, 2025	LMZ	630-878-2509	Oct 1, 2025
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date

REVIEWED BY (Initials Only)

Buyer	Date	Procurement Officer	Date: 10/2/2025
Chief Financial Officer (Decision Memos Over $25,000)	Date	Chairman's Office (Decision Memos Over $25,000)	Date