



# DU PAGE COUNTY

## ETSB - Emergency Telephone System Board

421 N. COUNTY FARM ROAD  
WHEATON, IL 60187  
[www.dupagecounty.gov](http://www.dupagecounty.gov)

### Draft Summary

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**Wednesday, March 13, 2024**

**9:00 AM**

**Room 3500B**

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**1. CALL TO ORDER**

9:00 AM meeting was called to order by Chair Schwarze at 9:00 AM.

**2. ROLL CALL**

**ETSB STAFF:**

Linda Zerwin

Matt Theusch

Gregg Taormina

Eve Kraus

Kris Cieplinski (Remote)

Brian Kopas (Remote)

**COUNTY CLERK:**

Adam Johnson, Chief Deputy Clerk

**STATE'S ATTORNEY:**

Mark Winistorfer

**ATTENDEES:**

Gwen Henry, County Treasurer

Jan Barbeau, State's Attorney's Office

Jason Blumenthal, County Board Office

Andy Dina, Warrenville Fire

Don Ehrenhaft, County IT

Melanie Koga, County Finance

Anthony McPhearson, County CIO

John Nebl, OHSEM

Thomas Packard, County Finance

Patrick Tanner, West Chicago Fire

Rachel Bata, Roselle PD (Remote)

Steve Demas, Lisle-Woodridge Fire (Remote)

Kevin Dempsey, Addison PD (Remote)

Reid Foltyniewicz, Oak Brook PD (Remote)

Ed Leinweber, Clarendon Hills PD (Remote)

Bret Mowery, York Center Fire (Remote)

Allison Murphy, DMMC (Remote)

Bob Murr, College of DuPage (Remote)

Jason Norton, Darien PD (Remote)

Mike Rivas, Villa Park PD (Remote)

Johnny Turkovich, Oakbrook Terrace Fire (Remote)

On roll call, Members Schwarze, Franz (9:08am), Eckhoff, Guttman, Kramer, Maranowicz, Srejma, Swanson, Tillman, Toerpe, and Yoo were present. Member Schar was absent.

<b>PRESENT</b>	Schwarze, Eckhoff, Guttman, Kramer, Maranowicz, Srejma, Swanson, Tillman, Toerpe, and Yoo
<b>ABSENT</b>	Schar
<b>LATE</b>	Franz

**3. PUBLIC COMMENT**

There was no public comment.

**4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE**

Chair Schwarze recognized Operations Administrator Ms. Eve Kraus for her work in finding and clearing up errors in the Comcast contract that resulted in a net credit of \$93,463.04.

Chair Schwarze then wished Ms. Melanie Koga, CPA well as she took a new position. Ms. Koga has been an instrumental member of the County Finance Department for many years assisting ETSB with the oversight and submission of the State required AFR report, the annual audit of the ETSB accounts, being available to assist with general ledger questions and just generally fun to work with. The ETSB staff will miss working with her.

**5. MEMBERS' REMARKS**

There were no Members' remarks.

**6. CONSENT AGENDA**

Chairman Schwarze asked for a motion to combine Consent Agenda Items A/Monthly Report for March 13; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for February 5; D/Minutes Approval ETS Board for February 14; E/Statewide 9-1-1 Annual Report to the General Assembly. Member Yoo motioned, seconded by Member Maranowicz. On voice vote, all Members voted "Aye", motion carried.

Chairman Schwarze asked for a motion to approve Consent Agenda Items A/Monthly Report for March 13; B/Revenue Report; C/Minutes Approval Policy Advisory Committee for February 5; D/Minutes Approval ETS Board for February 14; E/Statewide 9-1-1 Annual Report to the General Assembly. Member Yoo motioned, seconded by Member Maranowicz. On voice vote, all Members voted "Aye", motion carried.

**6.A. Monthly Staff Report**

**6.A.1. [24-0827](#)**

Monthly Report for March 13 Regular Meeting

**Attachments:**     [March 13 Meeting Monthly Report.pdf](#)

**6.B. Revenue Report 911 Surcharge Funds**

6.B.1. [24-0828](#)

ETSB Revenue Report for March 13 Regular Meeting for Fund 5820/Equalization

**Attachments:** [Revenue Report Regular Meeting 3.13.24.pdf](#)

**6.C. Minutes Approval Policy Advisory Committee**

6.C.1. [24-0824](#)

ETSB PAC Minutes - Regular Meeting - Monday, February 5, 2024

**Attachments:** [2024-02-05 ETSB Minutes Summary.pdf](#)

**6.D. Minutes Approval ETS Board**

6.D.1. [24-0826](#)

ETSB Minutes - Regular Meeting - Wednesday, February 14

**Attachments:** [2023-02-14 ETSB Minutes Summary.pdf](#)

**6.E. Statewide 9-1-1 Annual Report to the General Assembly**

6.E.1. [24-0855](#)

Statewide 9-1-1 Annual Report to the General Assembly

**Attachments:** [2024 911 Advisory Board Report to the GA final\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED THE CONSENT AGENDA
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Joseph Maranowicz
<b>AYES:</b>	Schwarze, Franz, Eckhoff, Guttman, Kramer, Maranowicz, Srejma, Swanson, Tillman, Toerpe, and Yoo
<b>ABSENT:</b>	Schar

**7. VOTE REQUIRED BY ETS BOARD**

**7.A. Payment of Claims**

7.A.1. [24-0825](#)

Payment of Claims for March 13, 2024 for FY24 - Total for 4000-5820 (Equalization): \$708,626.28.

Ms. Zerwin said that at the last ETS Board meeting, they had talked about the Comcast work as having been completed which allowed for the contract and charges to be reconciled. She said a portion of this month's Payment of Claims would be backed out

into the FY23 budget behind the scenes by the Finance Department and that cost, approximately \$422,000, was part of why this month's payroll was high.

On voice vote, all Members voted "Aye", motion carried. Vice Chair Franz was absent.

**Attachments:**     [Payment of Claims 3.13.24 FY24.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Guttman
<b>SECONDER:</b>	Yeena Yoo

## **7B. Change Orders**

### **7.B.1. [ETS-CO-0006-24](#)**

ETS-R-0086C-22 - Amendment to Resolution ETS-R-0086-22, issued to Comcast Holdings Corporation dba Comcast Business Communications, LLC PO 922043/6145-1 to reconcile Link Aggregation and update the tax jurisdiction within the contract, for no change in total contract amount.

On voice vote, all Members voted "Aye", motion carried. Vice Chair Franz was absent.

**Attachments:**     [Comcast 922043 Change Order 3.pdf](#)  
                              [Comcast 922043 Decision Memo.pdf](#)  
                              [ETSB LAG Circuit 2.9.24.pdf](#)  
                              [021524 DuPage County ETSB Intrastate.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Erik Kramer
<b>SECONDER:</b>	Eric Swanson

## **7.C. Purchase Resolutions**

### **7.C.1. [ETS-R-0018-24](#)**

Recommendation for the approval of a contract purchase order to Insight Public Sector PO 924007 to provide 500 GTS H7038IS-LI portable APX7000XE radio batteries, for a contract total not to exceed \$65,500; contract pursuant to the Governmental Joint Purchasing Act, 30ILCS 525/2 (OMNIA Partners [Cobb County] IT Products and Services [#23-6692-03] Contract).

On voice vote, all Members voted "Aye", motion carried. Vice Chair Franz was absent.

**Attachments:**     [Insight 924007 Checklist.pdf](#)  
                              [Insight 924007 Requisition.pdf](#)  
                              [Insight 924007 Decision Memo.pdf](#)  
                              [Quotation #0227108003 - DuPage County.PDF](#)  
                              [23-6692-03 Insight MAD Redacted.pdf](#)  
                              [Insight 924007 Vendor Ethics Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Michael Guttman

7.C.2. [ETS-R-0021-24](#)

Recommendation for the approval of a contract purchase order to Insight Public Sector PO 924010 for SolarWinds Log and Event Manager, for the period March 13, 2024 through March 12, 2025, for a contract total not to exceed \$34,265.61; contract pursuant to the Governmental Joint Purchasing Act, 30ILCS 525/2 (OMNIA Partners [Cobb County] IT Products and Services [#23-6692-03] Contract).

On voice vote, all Members voted "Aye", motion carried. Vice Chair Franz was absent.

**Attachments:**     [Insight 924010 Checklist.pdf](#)  
                              [Insight 924010 Requisition.pdf](#)  
                              [Insight 924010 Decision Memo.pdf](#)  
                              [Quotation #0227109635 - DuPage County ETSB.PDF](#)  
                              [23-6692-03 Insight MAD Redacted.pdf](#)  
                              [Insight 924010 Vendor Ethics Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Joseph Maranowicz

7.C.3. [ETS-R-0019-24](#)

Recommendation for the approval of a contract purchase order to CDW Government LLC PO 924008 for a CrowdStrike Retainer service, for the period of April 13, 2024 through April 12, 2025, for a contract total not to exceed \$46,800; contract pursuant to the Governmental Joint Purchasing Act, 30ILCS 525/2 (State of Illinois JPMC CrowdStrike Products Contract CMT22272200).

On voice vote, all Members voted "Aye", motion carried. Vice Chair Franz was absent.

**Attachments:**     [CDWG 924008 Checklist.pdf](#)  
                              [CDWG 924008 Requisition.pdf](#)  
                              [CDWG 924008 Decision Memo.pdf](#)  
                              [NSSR192.pdf](#)  
                              [B-22722 Crowdstrike JPMC-EXECUTED\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Tillman
<b>SECONDER:</b>	Yeena Yoo

## 7.D. Resolutions

### 7.D.1. [ETS-R-0020-24](#)

Resolution declaring equipment, inventory, and/or property on Exhibit A, purchased by the Emergency Telephone System Board of DuPage County as surplus equipment.

On voice vote, all Members voted "Aye", motion carried. Vice Chair Franz was absent.

**Attachments:**     [DEDIRS Surplus FY24 3.14.24 Attachment A.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	William Srejma
<b>SECONDER:</b>	Yeena Yoo

### 7.D.2. [ETS-R-0022-24](#)

Resolution approving the sale of inventory from the County of DuPage on behalf of the Emergency Telephone System Board of DuPage County to the Wayne Police Department for an amount of \$32,656.40.

On voice vote, all Members voted "Aye", motion carried. Vice Chair Franz was absent.

**Attachments:**     [Attachment A Sales contract APX series radios Wayne PD.pdf](#)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Erik Kramer

### 7.D.3. [ETS-R-0023-24](#)

Resolution authorizing the execution of a Transfer of Governance of Customer Subscription to Assignee's Terms as provided by Zendesk on behalf of the Emergency Telephone System Board of DuPage County.

Member Yoo said she was glad this was happening for cost efficiency and effectiveness.

Vice Chair Franz entered the meeting at 9:08am.

On voice vote, all Members voted "Aye", motion carried. Vice Chair Franz did not vote.

**Attachments:**     [Transfer of Governance - County of DuPage \(ETSB\)\\_1.pdf](#)

<b>RESULT:</b>	APPROVED AND SENT TO FINANCE
<b>MOVER:</b>	Yeena Yoo
<b>SECONDER:</b>	Joseph Maranowicz

7.D.4. [ETS-R-0025-24](#)

Reappointment to the Emergency Telephone System Board of DuPage County Policy Advisory Committee - Chief Patrick Johl (ACDC Fire Representative and Vice Chair).

On voice vote, all Members voted "Aye", motion carried.

**Attachments:**     [PAC Notice of Appointment Johl.pdf](#)  
                              [ETSB Letter - reappoint Chief Johl\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	William Srejma
<b>SECONDER:</b>	Joseph Maranowicz

7.E.     **DuPage ETSB 9-1-1 System Design**

7.E.1.   [24-0766](#)

Sheriff's Migration to DU-COMM

Member Tillman asked if there would be any reimbursements provided to either the PSAPs or the Sheriff's Office for the move. ASA Winistorfer said that is currently being looked into, that there will be reimbursement based on the policy.

Ms. Zerwin said that the monthly report talks about a modification plan that is required and is in process. Part of that would be an agreement between the Sheriff's Office/County and DU-COMM. She said in the past, the plan has been submitted pending the execution of an Intergovernmental Agreement and that the goal date of the move go-live is May 1. She said as noted in the monthly report, historically the modification plan has not been brought forward to the Board when it is internal.

There were no further questions.

**Attachments:**     [Sheriff's letter for move to DU-COMM\\_Redacted.pdf](#)

<b>RESULT:</b>	APPROVED
<b>MOVER:</b>	Michael Guttman
<b>SECONDER:</b>	Joseph Maranowicz
<b>AYES:</b>	Schwarze, Franz, Eckhoff, Guttman, Kramer, Maranowicz, Srejma, Swanson, Tillman, Toerpe, and Yoo
<b>ABSENT:</b>	Schar

## 8. DEDIR SYSTEM PORTABLES AND MOBILES

### 8.A. Police

Chair Dina said HB 4339 remains in Executive Committee. He also said the Police Focus Group was working on encrypting one of the OHSEM talkgroups for testing.

### 8.B. Fire

PAC Chair Dina said Mr. Connolly and Lt. Sullivan had traveled to Florida last week to attend the NFPA Committee meeting. He reviewed the issues the Fire Focus Group had identified and the language they wanted changed in the standard to then follow through in practice to the radio. Chair Dina said the NFPA spent a day going over the items and that they all passed. He said the interpretation of the standard will allow Motorola to make 99% of the changes within the radios for the April update of the APXNext XN radios. Chair Dina said Motorola's engineering department was working on the interference between VHF and STARCOM. Chair Dina then said the PAC talked about a possible policy to address radio replacement so agencies are prepared when the radios go end of life/end of support and ETSB does not fund their replacement.

Member Eckhoff asked to be provided any update if HB 4339 has any movement.

Ms. Zerwin said that in terms of the policy, when the board voted to replace the radios three budgets ago, the decision then was to not budget additional funds for radio replacement. Member Kramer asked if it was still an option if the funds are available to replace the radios or if the policy would say no. Chair Schwarze said the ETS Board can make or change those decisions, as needed. Member Maranowicz said the ETSB has provided funding to the PSAPs and that municipalities have the fiduciary responsibility to save now for ten years.

Chair Schwarze thanked Chair Dina and said he looked forward to deployment of the fire radios.

## 9. LEGISLATIVE UPDATES

Ms. Zerwin said there was a legislative session yesterday and that the details provided in the monthly report are status quo. She briefly reviewed those items, as written. She said that as Telecommunicators have been listed as first responders, there is language being moved into labor acts and affording those rights to TCs in labor laws. Ms. Zerwin said they have been afforded certain rights as unions but are now specifically being written in statutory language. She said this does not specifically affect ETSB, per se, but it would affect the PSAPs and so it is being followed. Ms. Zerwin asked if they had any questions or wished to provide direction, to which



there was none.

**10. OLD BUSINESS**

There was no old business.

**11. NEW BUSINESS**

Ms. Zerwin said that CIO Anthony McPhearson would provide an update on the IGA for Records Management Services (RMS). CIO McPhearson briefly reviewed some key points of the IGA renewal. He said the current IGA expires at the end of March and that a new IGA has been worked on for the past number of months. CIO McPhearson said the consortium has taken what they have learned over the years to add to the agreement and strengthen their support model. He touched on the financial aspects of the agreement which go through the end of the contract with the vendor. He stressed the importance of the consortium of police agencies working together to share data, tools, responsibilities that they are looking to renew. CIO McPhearson said an informational session was hosted last week which answered a lot of questions from the municipalities/agencies and feedback was received regarding what could be updated. He said there was some talk about agencies wanting to explore other solutions. CIO McPhearson said there is a PRMS Oversight Committee this afternoon during which they would share recommendations for the revisions to the IGA for all agencies to sign and move forward. He reminded the members that in 2022, all consortium members agreed to the Hexagon Restatement, which has a financial obligation for all agencies through 2027. He said the new IGA will be consistent with the Restatement date. CIO McPhearson further said that PRMS is looking at creating a solution so the entire consortium can assess all the available products to determine whether Hexagon is the right solution for RMS or if there is another solution that may make more sense.

Vice Chair Franz thanked CIO McPhearson and asked, in relation to the comment that all members agreed to the Restatement in 2022, was this done through the Committee or individually? CIO McPhearson answered, through the Committee. Vice Chair Franz then asked that if they determine there is a better solution, what is the impact to ETSB having Hexagon as a vendor, are there intricacies in doing so. CIO McPhearson said on the RMS side, there are integrations between RMS, CAD, LEADS, and other applications that would lose that integration, as well as the ability to negotiate pricing, tools and resources as a larger group with CAD and RMS. CIO McPhearson then deferred to Ms. Zerwin to answer in relation to CAD.

Ms. Zerwin said there would be discussion with the PSAP Directors to determine if they want to go out for RFP at a minimum for pricing. She said that most things for dispatch hang off CAD and integrations, such as FUSUS, agencies pay for. If the CAD is changed, agencies would then have to pay for a new integration. Ms. Zerwin affirmed what CIO McPhearson said about price breaks if the two systems are bid together. She also said the intent was initiation of incident through disposition of the case so all of that would have to be rebuilt. If users want just a records management system it would cost less but it would be just that; all of the integrations it has taken five years to build would need to be redesigned. Ms. Zerwin said it would all depend on the solution they are looking for and hardware versus cloud-based options. She said ETSB pays 70% of the hardware costs and if CAD were standalone, the costs could be a bit higher. In a cloud-based solution, there could be savings but we would not know unless we went out to bid.

Vice Chair Franz asked when the CAD contract is over. Ms. Zerwin said it is the same date as RMS but as evidenced by the Comcast contract, it takes time to implement changes which is why they need to look now. Ms. Zerwin said it will be easier on the CAD side as there are only two PSAPs and they work together and the coding and such is all standardized. She said MPS is also standardized and would probably move with CAD. It would be the integrations that would take time.

CIO McPhearson said current CAD and RMS are integrated with Mobile for Public Safety (MPS), Field Based Reporting (FBR), OnCall Records (OCR), OnCall Analytics (OCA), Illinois Uniform Crime Reporting System (IUCR), LiveScan, National Incident-Based Reporting System (NIBRS), LEADS, and County GIS. He said all these would need new solutions to integrate with these applications, although a few would go away, if they move to a new system.

There were no further questions.

**12. EXECUTIVE SESSION**

**12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)**

**12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C ) (1)**

**12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS**

**12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)**

**13. MATTERS REFERRED FROM EXECUTIVE SESSION**

**14. ADJOURNMENT**

**14.A. Next Meeting: Wednesday, April 10 at 9:00am in 3-500B**

Chairman Schwarze asked for a motion to adjourn. Member Yoo motioned, seconded by Member Tillman. The meeting of the ETSB was adjourned at 9:25am.

Respectfully submitted,

Jean Kaczmarek