



Request for Change Order

Procurement Services Division

Attach copies of all prior Change Orders

Date: Aug 6, 2024

MinuteTraQ (IQM2) ID #: _____

Purchase Order #: 950900/1914-1	Original Purchase Order Date: Jun 28, 2016	Change Order #: 29	Department: ETSB
Vendor Name: Hexagon Safety & Infrastructure		Vendor #: 25029	Dept Contact: Eve Kraus
Background and/or Reason for Change Order Request:	Recommendation for Change Order #29 to Hexagon Safety & Infrastructure PO 950900/1914-1 to allow for a change in the maintenance costs from a 3% increase annually to a 1.5% increase annually in years 3, 4 and 5 of the contract Restatement approved in Change Order #19, resulting in a reduction of \$94,040.28. Total amount of Restatement: \$10,771,934 adjusted to \$10,677,893.72, for a new contract amount of \$22,477,706.78.		
IN ACCORDANCE WITH 720 ILCS 5/33E-9			

- (A) Were not reasonably foreseeable at the time the contract was signed.
- (B) The change is germane to the original contract as signed.
- (C) Is in the best interest for the County of DuPage and authorized by law.

INCREASE/DECREASE		
A	Starting contract value	\$13,405,459.48
B	Net \$ change for previous Change Orders	\$9,166,287.58
C	Current contract amount (A + B)	\$22,571,747.06
D	Amount of this Change Order <input type="checkbox"/> Increase <input type="checkbox"/> Decrease	(\$94,040.28)
E	New contract amount (C + D)	\$22,477,706.78
F	Percent of current contract value this Change Order represents (D / C)	-0.42%
G	Cumulative percent of all Change Orders (B+D/A); (60% maximum on construction contracts)	67.68%

DECISION MEMO NOT REQUIRED	
<input type="checkbox"/> Cancel entire order	<input type="checkbox"/> Close Contract
<input type="checkbox"/> Change budget code from: _____ to: _____	<input type="checkbox"/> Contract Extension (29 days)
<input type="checkbox"/> Increase/Decrease quantity from: _____ to: _____	<input type="checkbox"/> Consent Only
<input type="checkbox"/> Price shows: _____ should be: _____	
<input type="checkbox"/> Decrease remaining encumbrance and close contract	<input type="checkbox"/> Increase encumbrance and close contract
<input checked="" type="checkbox"/> Decrease encumbrance	<input type="checkbox"/> Increase encumbrance

DECISION MEMO REQUIRED	
<input type="checkbox"/> Increase (greater than 29 days) contract expiration from: _____ to: _____	
<input type="checkbox"/> Increase ≥ \$2,500.00, or ≥ 10%, of current contract amount <input type="checkbox"/> Funding Source _____	
<input checked="" type="checkbox"/> OTHER - explain below:	
First Amendment to the Restatement Agreement	

ek	630-550-7743	Aug 6, 2024	LMZ	630-878-2509	Aug 6, 2024
Prepared By (Initials)	Phone Ext	Date	Recommended for Approval (Initials)	Phone Ext	Date
REVIEWED BY (Initials Only)					
Buyer	Date		Procurement Officer	Date	<u>8/8/2024</u>
Chief Financial Officer (Decision Memos Over \$25,000)	Date	Chairman's Office (Decision Memos Over \$25,000)	Date		