

FY26

DuPage County, Illinois  
BUDGET ADJUSTMENT  
Effective January 1, 2025

ANIMAL SERVICES

From: 1100  
Company #

From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1300	54010		BUILDING IMPROVEMENTS	\$ 40,000.00	300,000.00	260,000.00	2/2/26
Total				\$ 40,000.00			

ANIMAL SERVICES

To: 1100  
Company #

To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
1300	53828		CONTINGENCIES	\$ 23,000.00	4,300.00	27,300.00	2/2/26
1300	53020		INFORMATION TECHNOLOGY SVC	\$ 17,000.00	Ø	17,000.00	2/2/26
Total				\$ 40,000.00			

Reason for Request:

To cover the cost of rabies certificate scanning/indexing into OnBase and replenish Contingency budget line for anticipated small equipment and furniture costs associated with the capital project but do not meet the value threshold to be categorized in capital expenditures.

Department Head

2/2/2026  
Date

Chief Financial Officer

2/3/26  
Date

Activity

(optional)

\*\*\*\*Please sign in blue ink on the original form\*\*\*\*

Finance Department Use Only			
Fiscal Year <u>26</u>	Budget Journal # _____	Acctg Period _____	
Entered By/Date _____	Released & Posted By/Date _____		

AS - 2/17/26  
FIN/CB - 2/24/26