



DU PAGE COUNTY

Technology Committee

Final Summary

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

Tuesday, September 5, 2023

11:30 AM

Room 3500A

1. CALL TO ORDER

11:30 AM meeting was called to order by Chair Yeena Yoo at 11:30 AM.

2. ROLL CALL

PRESENT	Berlin, Cronin Cahill, Carrier, Eckhoff, Galassi, Henry, Kaczmarek, and Yoo
ABSENT	Gustin, Mendrick, Rutledge, and White

3. CHAIRWOMAN'S REMARKS - CHAIR YOO

Chairwoman Yoo said IT wants to bring to everyone's attention that they are enhancing security by enabling the show file extension option on County computers, such as .pptx for PowerPoint or .pdf for PDF documents. She said we are at 95% completion rate for our cybersecurity training. She added that our phishing score was 0% last month. CIO McPhearson noted that other organizations, on average, are up to 25% for their phishing scores. Lastly, Chair Yoo said IT sent out a notice last week to department heads and Elected Officials that a monthly website analytics report will be sent to them so they can better understand the performance and reach of their departments on the County website, including visits, page views, returning visitors, and the most popular pages for your department website. She advised to contact Mr. McPhearson or the IT department with any questions.

4. PUBLIC COMMENT

No public comments were offered.

5. APPROVAL OF MINUTES

5.A. [23-2905](#)

Approval of Minutes for the Technology Committee - Regular Meeting - Tuesday, August 15, 2023

Attachments: [2023-08-15 Technology Minutes \(Summary\).pdf](#)

RESULT:	APPROVED
MOVER:	Kathleen Carrier
SECONDER:	Kari Galassi

6. PROCUREMENT REQUISITIONS

6.A. [TE-P-0063-23](#)

Recommendation for the approval of a contract purchase order to Carahsoft Technology

Group, for the procurement of Zoom licensing for both the County and the Courts, for Information Technology. This contract covers the period of November 5, 2023 through November 4, 2026, with \$36,470.12 being paid for by the Circuit Court and \$41,574.18 being paid for by IT, for a contract total amount of \$78,044.30, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - GSA Schedule #47QSWA18D008F.

Attachments: [Carahsoft \(Zoom\) - PRCC](#)
[Carahsoft \(Zoom\) - Quote #40420424](#)
[Carahsoft \(Zoom\) - GSA Schedule #47QSWA18D008F](#)
[Carahsoft \(Zoom\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Kathleen Carrier
SECONDER:	Cynthia Cronin Cahill

6.B. [**TE-P-0064-23**](#)

Recommendation for the approval of a contract purchase order to CDW Government, Inc., for the purchase of warranty support and yearly cleanings for the high-speed Kodak scanners for the State's Attorney's and Public Defender's Offices, paid for by Information Technology. This contract covers the period of September 15, 2023 through September 15, 2026, for a contract total amount of \$33,634, per Cooperative Purchasing Agreement Pricing, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - National IPA/TCPM #2018011-01.

Member Carrier noted that it is very important to have good scanners and to maintain them. Mr. McPhearson said these are high-volume scanners that can scan hard copy documents quickly.

Attachments: [CDW \(Kodak Warranty & Cleanings\) - PRCC](#)
[CDW \(Kodak Warranty & Cleanings\) - Quote #NMCf016](#)
[CDW \(Kodak Warranty & Cleanings\) - National IPA Technology Solutions Contract #2018011-01](#)
[CDW \(Kodak Warranty & Cleanings\) - VED](#)

RESULT:	APPROVED AND SENT TO FINANCE
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

6.C. [**23-2906**](#)

Recommendation for the approval of a contract purchase order issued to Insight Public Sector, Inc., for the purchase of a subscription for KnowBe4's Security Awareness Training platform, for Information Technology. This contract covers the period of October 30, 2023 through October 29, 2024, for a contract total amount of \$26,400;

pursuant to the Intergovernmental Cooperation Act, in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - OMNIA Partners Contract #23-6692-03. (ARPA ITEM)

Attachments: [Insight - KnowBe4 - PRCC 2023](#)
[Insight - KnowBe4 - Quotation - 2023](#)
[Insight - Omnia Contract #23-6692-03](#)
[Insight - KnowBe4 - VE](#)

RESULT:	APPROVED
MOVER:	Kathleen Carrier
SECONDER:	Cynthia Cronin Cahill

6.D. [23-2907](#)

Recommendation for the approval of a contract purchase order to Granicus LLC, for an annual subscription to the GovDelivery software platform used by the County Board to send out the County's e-newsletters, paid for by Information Technology. This contract covers the period of October 26, 2023 to October 25, 2024, for Information Technology, for a contract total amount of \$29,029.21. Exempt from bidding per 55 ILCS 5/5-1022 "Competitive Bids" (d) IT/Telecom purchases under \$35,000.00.

Member Carrier asked when emails will be moved to .gov. Mr. McPhearson said the transition will be done by the end of this year.

Member Cahill asked if the County e-newsletters are sent out by district. Even Shields said yes, it is those, but it is also used by County departments and elected officials, including Stormwater, the Clerk's office, the Treasurer's office, and others, noting that there are about 27 newsletters. Member Cahill asked if they go to all the County Board members. Mr. Shields said she would have to sign up specifically to receive it, as we cannot send them to people without their consent. Chair Yoo said there is a place on the website where you can sign up, adding that she would send that information to members.

Attachments: [Granicus \(GovDelivery\) - PRCC](#)
[Granicus \(GovDelivery\) - Quote #Q-294851](#)
[Department VED Placeholder.pdf](#)

RESULT:	APPROVED
MOVER:	Kathleen Carrier
SECONDER:	Kari Galassi

6.E. [23-2908](#)

Recommendation for the approval of a contract purchase order to Emphasys Computer Solutions, for the annual maintenance and support of Sympro Treasury Management software for the Treasurer's Office, paid for by Information Technology. This contract

covers the period of December 1, 2023 through November 30, 2024, for a contract total amount of \$27,616.63. Exempt from bidding per 55 ILCS 5/5-1022 'Competitive Bids' (d) IT/Telecom purchases under \$35,000.

Attachments: [Emphasys \(Sympro\) - PRCC.pdf](#)
[Emphasys \(Sympro\) - Annual Support & Mtc. Letter.pdf](#)
[Emphasys \(Sympro\) - VED_signed_Redacted.pdf](#)

RESULT:	APPROVED
MOVER:	Cynthia Cronin Cahill
SECONDER:	Kari Galassi

6.F. **23-2909**

Recommendation for the approval of a contract purchase order to SHI International Corp, for the procurement of Absorb Software Inc. annual hosting with premium support, for Information Technology. This contract covers the period of September 6, 2023 through September 5, 2024, for a contract total amount of \$23,400; in compliance with 30 ILCS 525/2 "Governmental Joint Purchasing Act" - Omnia Partners - IT Solutions Contract #2018011-02.

Attachments: [SHI \(Absorb Software Hosting & Support\) - PRCC](#)
[SHI \(Absorb Software Hosting & Support\) - Quote #23800274](#)
[SHI \(Absorb Software Hosting & Support\) - Omnia Contract #2018011-02](#)
[SHI \(Absorb Software Hosting & Support\) - Omnia Contract #2018011-02 RENEWAL](#)
[SHI \(Absorb Software Hosting & Support\) - VED](#)

RESULT:	APPROVED
MOVER:	Kathleen Carrier
SECONDER:	Kari Galassi

7. **OLD BUSINESS**

23-3026

FY24 Budget Overview

Mr. McPhearson shared a brief presentation of the proposed FY2024 budget in pie chart form, as requested by Member Gustin, as attached hereto. He said he would send it to the members.

Attachments: [FY24 Budget Overview](#)

RESULT:	PRESENTED
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8. NEW BUSINESS

No new business was discussed.

9. ADJOURNMENT

With no further business, the meeting was adjourned.