



DU PAGE COUNTY

421 N. COUNTY FARM ROAD
WHEATON, IL 60187
www.dupagecounty.gov

ETSB - Emergency Telephone System Board

Draft Summary

Wednesday, November 13, 2024

9:00 AM

Room 3500B

Join Zoom Meeting

<https://us02web.zoom.us/j/89864589807?pwd=aEiA9Pe8cGyZNvmy31YS20C3Q6H27H.1>

Meeting ID: 898 6458 9807

Passcode: 965087

1. CALL TO ORDER

9:00 AM meeting was called to order by Chair Schwarze at 9:06 AM.

2. ROLL CALL

ETSB STAFF:

Linda Zerwin

Gregg Taormina

Eve Kraus

Prithvi Bhatt (Remote)

Brian Kopas (Remote)

COUNTY CLERK:

Adam Johnson, Chief Deputy Clerk

STATE'S ATTORNEY:

Mark Winistorfer

ATTENDEES:

Jan Barbeau, State's Attorney's Office

Tyler Benjamin, DU-COMM

Eric Burmeister, ACDC

Don Ehrenhaft, County IT

Colin Fleury, West Chicago Fire

Craig Jansen, Tri-State Fire

Nick Kottmeyer, County Board Office

Erik Kramer, Addison Fire

Nancy Llaneta, County Finance

Anthony McPhearson, County CIO

Thomas Packard, County Finance

Roy Selvik, Village of Addison

Rachel Bata, Roselle PD (Remote)

Todd Carlson, Hanover Park PD (Remote)

Jim McGreal, Downers Grove PD (Remote)
Alison Murphy, DMMC (Remote)
Bob Murr, COD (Remote)
CW (Remote)

On roll call, Members Schwarze, Franz, Hernandez, Johl, Robb, Schar, Tillman, and Yoo (Remote) were present. Members Eckhoff (9:07), McCarthy, and Maranowicz were absent. There was one vacancy.

As there were not enough voting members present in the room to allow for remote participation, online participants were advised that if they had comments they could speak with recognition from the Chair.

Member Eckhoff entered the meeting at 9:07am.

PRESENT	Schwarze, Franz, Hernandez, Johl, Robb, Schar, and Tillman
ABSENT	Maranowicz, and McCarthy
REMOTE	Yoo
LATE	Eckhoff

3. PUBLIC COMMENT

There was no public comment.

4. CHAIRMAN'S REMARKS - CHAIR SCHWARZE

Chair Schwarze began by welcoming Members Johl and McCarthy as the two new board members.

Chair Schwarze then recognized TC Sean Milnes of ACDC who on October 2 processed a phone call from a Bensenville business owner who stated that he was receiving live video footage from inside of his business and could see two unknown individuals inside. TC Milnes promptly generated a CAD and broadcasted the call on the DuPage Flash channel. TC Milnes remained on the phone with the owner updating officers with new information. TC Flores, who was assigned to the Bensenville Police talk group, dispatched units in under 10 seconds to the scene. The first police unit arrived in less than two minutes from the time the call was received. Upon the officer's arrival, he witnessed a vehicle speed away from the scene along with subjects fleeing from the building on foot. TC Stevanovic promptly notified DU-COMM to ensure neighboring towns were aware of the incident. TC Stevanovic also began checking LPR cameras for possible vehicle matches. TC Bukovic began monitoring ISPERN, as officers who were following the vehicle switched onto ISPERN. TC Bukovic also assisted by switching over the other agencies operating on the main channel to their alternate frequencies. TC Flores kept officers on the scene updated with information that TC Milnes and TC Bukovic provided from both the building owner and from units following the vehicle who fled. Three suspects were apprehended by officers.

Chair Schwarze then recognized TC William Kolberg of ACDC who received a 911 call from a

man at 708 Kristin Ct, Westmont, who stated his dad was on the floor. TC Kolberg confirmed the location, as per policy, generated CAD for EMS and police to respond to a possible heart attack within 35 seconds of receiving the call. TC Kolberg assured the son help was on the way for his dad. TC Kolberg continued gathering information from the patient's son and wife. TC Kolberg determined that the patient was no longer conscious breathing, quickly upgraded the CAD to alert responders the patient was in cardiac arrest and used EMD protocols to provide medical instruction to begin chest compressions. TC Kolberg coached the patient's son to perform quality compressions, encouraging him to keep going, until the responders arrive on the scene and take over care of the patient. The patient was transported to the hospital and ultimately survived a life-threatening event due to the contributions of TC Kolberg.

Chair Schwarze thanked TC Terri Easton of ACDC for her service. Terri started her career in dispatching when she was hired as a 911 dispatcher with the Addison Police Department in 1977. Since then, she served in a variety of positions with multiple dispatch agencies, before returning to ACDC in 2018 for a total of 47 years in public safety!

On behalf of the ETS Board, Chair Schwarze extended congratulations to Member Marilu Hernandez who is now officially Director Marilu Hernandez of ACDC as of October 21, 2024!

Lastly, on behalf of the ETS Board, Chair Schwarze extended a thank you and farewell to Member Erik Kramer, Fire Representative. A proclamation was presented for Member Kramer's service. Member Kramer thanked the board and members of the committees and focus groups for being part of his journey. Member Kramer said, this is where it starts. The communities in which we serve do not care about the discussions of the Board or the arguments or disagreements over technologies. The only thing the citizens really care about is hearing, 9-1-1, what is your emergency, and a knock at the door with an announcement that the fire department or police department is here. Anything in between is nothing. Member Kramer said, our goal is to get that response as short as possible. He said, that is what we do here, and here in DuPage County, we are pretty phenomenal, and everybody has a part in that.

5. MEMBERS' REMARKS

There were no Members' remarks.

6. CONSENT AGENDA

6.A. Monthly Staff Report

6.A.1. [24-2989](#)

Monthly Report for November 13 Regular Meeting

This item was not discussed.

Attachments: [November 13 Meeting Monthly Report.pdf](#)

6.B. Revenue Report 911 Surcharge Funds

6.B.1. [24-2990](#)

ETSB Revenue Report for November 13 Regular Meeting for Fund 5820/Equalization

This item was not discussed.

Attachments: [Revenue Report Regular Meeting 11.13.24.pdf](#)

6.C. Minutes Approval Policy Advisory Committee

6.C.1. [24-2942](#)

ETSB PAC Minutes - Regular Meeting - Monday, October 7, 2024

This item was not discussed.

Attachments: [2024-10-07 PAC Minutes Summary.pdf](#)

6.D. Minutes Approval ETS Board

6.D.1. [24-2991](#)

ETSB Minutes - Regular Meeting - Wednesday, October 9, 2024

This item was not discussed.

Attachments: [2024-10-09 ETSB Minutes Summary.pdf](#)

6.E. 2025 Meeting Calendars

6.E.1. [24-2943](#)

2025 Meeting Calendar - Policy Advisory Committee

This item was not discussed.

Attachments: [PAC 2025 Meeting Schedule.pdf](#)

6.E.2. [24-2992](#)

2025 Meeting Calendar - Emergency Telephone System Board

This item was not discussed.

Attachments: [ETSB 2025 Meeting Schedule.pdf](#)

7. VOTE REQUIRED BY ETS BOARD

7.A. Dissolution of the Ad Hoc Finance Committee

7.A.1. [24-2993](#)

Pursuant to Section 4(b)(1) of the ETSB Ordinance CB-O-0009-19, an Ad Hoc Finance Committee was created, and as of November 13, 2024, shall be released and discharged from all further authority, duties, responsibilities, and obligations related to and arising from and in connection with the ETSB FY2025 Budget.

This item was not discussed.

7.B. Payment of Claims

7.B.1. [24-2994](#)

Payment of Claims for November 13, 2024 for FY24 - Total for 4000-5820 (Equalization): \$1,407,044.73. Total for Interdepartmental transfer: \$180,657.78.

This item was not discussed.

Attachments: [Payment of Claims 11.13.24 FY24.pdf](#)

7.C. Change Orders

7.C.1. [24-2977](#)

ETS-R-0009D-20 - Amendment to Resolution ETS-R-0009-20, issued to Priority Dispatch, to incorporate revised contract pages into PO 920110/4330-1, for no change in contract total amount.

This item was not discussed.

Attachments: [Priority Dispatch 920110 Change Order 4.pdf](#)
[Priority Dispatch 920110 Decision Memo.pdf](#)
[DuPage County ETSB IL, MF One Plan FY25 & 26 Oct '24.pdf](#)
[DuPage County ETSB IL, MF Optional Items 2025 2026.pdf](#)

7.D. Purchase Resolutions

7.D.1. [ETS-R-0075-24](#)

Recommendation for the approval of a contract purchase order to Motorola Solutions, PO 924030, to develop an encryption deployment plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System), for a contract total of \$200,836.99; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (STARCOM21 Master Contract CMT2028589).

This item was not discussed.

Attachments: [Motorola 924030 PRCC.pdf](#)
[DuPage County, Illinois Encryption Proposal](#)
[Final_Redacted.pdf](#)

7.D.2. [ETS-R-0076-24](#)

Recommendation for the approval of a contract purchase order to Motorola Solutions, PO 924041, for a blanket purchase order for replacement parts, for the period of December 1, 2024 through December 31, 2025, for a contract total not to exceed \$75,000; contract pursuant to the Governmental Joint Purchasing Act, 30 ILCS 525/2 (IL STARCOM master contract CMT2028589).

This item was not discussed.

Attachments: [Motorola 924041 PRCC_Redacted.pdf](#)
[Motorola DUPAGE 2025 PO Letter_Redacted.pdf](#)
[Motorola Vendor Ethics_Redacted.pdf](#)

7.D.3. **ETS-R-0077-24**

Recommendation for the approval of a contract purchase order to Environmental Systems Research Institute, Inc. (ESRI), PO 924038, for a one (1) year renewal of ArcGIS software, for the period of January 1, 2025 through December 31, 2025, for a total contract amount of \$18,555; Per 55 ILCS 5/5-1022(c) not suitable for competitive bids. (Sole Source - Proprietary Software).

This item was not discussed.

Attachments: [ESRI 924038 PRCC_Redacted.pdf](#)
[Esri Renewal Quote # 26241707.pdf](#)
[Esri 924038 Vendor Ethics_Redacted.pdf](#)

7.D.4. **ETS-R-0078-24**

Ratification of Emergency Procurement per 55 ILCS 5/5-1022(a)(2) and 2-351(3) of the DuPage County Procurement Ordinance. Authority to proceed with Emergency Procurement was granted by the Emergency Telephone System Board Chair on October 16, 2024.

This item was not discussed.

Attachments: [Key Tower Emergency Procurement 924029 PRCC_Redacted.pdf](#)
[Key Tower 924029 Decision Memo_Redacted.pdf](#)

7.E. **Resolutions**

7.E.1. **ETS-R-0074-24**

Resolution to adjust the salaries of the Emergency Telephone System Board of DuPage County staff in concurrence with changes as authorized by the DuPage County Board for FY25.

This item was not discussed.

Attachments: [Salary Schedule A.pdf](#)

7.E.2. **ETS-R-0079-24**

Appointment to the Emergency Telephone System Board of DuPage County Policy Advisory Committee - Deputy Chief Craig Jansen (ACDC Fire Representative).

This item was not discussed.

Attachments: [PAC Notice of Appointment - Jansen.pdf](#)
[PAC Jansen Appointment_Redacted.pdf](#)

7.F. Budget Transfers

7.F.1. [ETS-R-0080-24](#)

Transfer of funds for FY24 from 4000-5820-53830 (Other Contractual Services) to 4000-5820-53090 (Technical/Professional Services) in the amount of \$200,837, for the development of an encryption plan for the DuPage Emergency Dispatch Interoperable Radio System (DEDIR System).

This item was not discussed.

Attachments: [BT 53830 to 53090 Encryption Plan FY24.pdf](#)

7.F.2. [ETS-R-0081-24](#)

Transfer of funds for FY25 from 4000-5820-54199 (Capital Contingencies) to 4000-5820-54110 (Capital Equipment and Machinery) in the amount of \$6,651,400, for the third of four financing payments on the Motorola PO 5522-1.

This item was not discussed.

Attachments: [BT 54199 to 54110 Radio Financing PO 5522-1 FY25.pdf](#)

8. DEDIR SYSTEM

PAC Chair Selvik acknowledged the service of ETSB Member Kramer and former PAC now ETSB Member Johl. PAC Chair Selvik then provided an update on the DEDIR System and the status of the radio deployment specifically in terms of the templates and the capacity issues with the current version of the WAVE app.

8.A. Police

8.B. Fire

9. DU PAGE ETSB 9-1-1 SYSTEM DESIGN

Ms. Zerwin provided an update beyond the monthly report on the disruptions experienced with the Fire Station Alerting System (FSAS). An update had been made to Tablet Command interface that had seemingly affected the FSAS. She said that after investigation, Table tCommand had been rolled back to a previous version to stabilize the system. Ms. Zerwin said that staff would continue to work with the vendor for functionality. She reinforced that the outages that had happened were the reason why interfaces are not directly connected into CAD.

Ms. Zerwin then said the AT&T open task list on the Customer Premise Equipment (CPE) cutover had been escalated within AT&T for resolution, a spreadsheet had been developed of the open items, as had been done in 2019. She said the report that followed the issues experienced with the misroutes during the ACDC cutover was expected to have been received by this meeting, but had not, and anticipated it would be out to the members within the next week. Ms. Zerwin asked if the PSAP Directors had anything to add. Member Hernandez did not. Member Robb said that many of the items had been resolved and they continue to work away at the list. Ms. Zerwin added that pulling apart the system was complicated and that with the separation one administrative phone system still remains in place which has caused a few issues in terms of the things that should not happen, have happened, but that we continue to work through it.

10. OLD BUSINESS

There was no old business.

11. NEW BUSINESS

Chair Schwarze said that he, Executive Director Zerwin, and staff had been working on adjustments to the ETSB Ordinance so the issue of approving everyday business items could still take place without a super majority.

12. EXECUTIVE SESSION

12.A. Minutes Review Pursuant to 5 ILCS 120/2 (C) (21)

12.B. Personnel Matters Pursuant to 5 ILCS 120/2 (C) (1)

12.C. Security Procedures and the Use of Personnel and Equipment Pursuant to 5 ILCS

12.D. Pending Litigation Matters Pursuant to 5 ILCS 120/2 (C) (11)

13. MATTERS REFERRED FROM EXECUTIVE SESSION

14. ADJOURNMENT

14.A. Next Meeting: Wednesday, December 11 at 9:00am in 3-500B

Without objection, the meeting of the ETS Board closed at 9:25am.

Respectfully submitted,

Jean Kaczmarek