



## EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY

Consolidated 9-1-1 Services for DuPage County  
421 N. County Farm Road, Wheaton, Illinois 60187  
630-550-7743 ETSB911@dupagecounty.gov

### BOARD MEMBERS:

**Mr. Greg Schwarze**

Chairman  
DuPage County Board  
Representative

**Mr. Mark Franz**

Vice Chairman  
Village of Glen Ellyn  
DuPage Mayors & Managers  
Conference Representative

**Mrs. Gwen Henry, Ex-Officio**

DuPage County Treasurer

**Ms. Jean Kaczmarek, Ex-Officio**

Secretary - DuPage County Clerk

**Mr. Grant Eckhoff**

DuPage County Board  
Representative

**Ms. Marilu Hernandez**

Addison Consolidated Dispatch  
Center  
(ACDC) Representative

**Mr. Andrew Honig**

DuPage County Board  
Representative

**Chief Patrick Johl**

Wood Dale Fire Protection District  
DuPage County Fire Chiefs  
Association Representative

**Mr. Joseph Maranowicz**

Village of Addison  
DuPage Mayors & Managers  
Conference Representative

**Ms. Sheryl Markay**

Public Representative

**Deputy Chief Dan McCarthy**

DuPage Sheriff's Office  
Representative

**Ms. Jessica Robb**

DuPage Public Safety  
Communication  
(DU-COMM) Representative

**Chief David Schar**

Village of Winfield  
DuPage County Police Chief

**Mr. Kyle A. Wolber**

Superior Air-Ground  
Ambulance Services, Inc.  
Emergency Services Representative

**Ms. Linda Zerwin**

Executive Director  
9-1-1 System Coordinator

TO: DuPage County Treasurer's Office

FROM: Greg Schwarze, Chair  
Emergency Telephone System Board of DuPage County

DATE: September 10, 2025

SUBJECT: ETSB Payment of Claims List FY25 – September 10, 2025

The payment of the below listed accounts has been approved by the ETS Board at a meeting held on September 10, 2025. You are hereby authorized to pay the invoices as listed on the attached DuPage County Payment Listing Transaction report dated August 29, 2025.

FY2025 Equalization Fund (4000-5820):	\$	1,747,401.12
Total:	\$	1,747,401.12

APPROVED BY:

\_\_\_\_\_  
Greg Schwarze, Chair

ATTEST:

\_\_\_\_\_  
Secretary

**EMERGENCY TELEPHONE SYSTEM BOARD OF DU PAGE COUNTY  
FY25 EXPENDITURE VS. BUDGET**

COMP	AU	Account	Description	ANNUAL	ACTUAL	YEAR TO DATE		REMAINING	% YTD	% YTD
				APPROPRIATION	BUDGET	EXPENDED	ENCUMBERED	AVAILABLE	EXPENDED	REMAINING
4000	5820	50000-0000	REGULAR SALARIES	\$ 1,037,446	\$ 1,037,446	\$ 626,498.05	\$ -	\$ 410,947.75	60%	40%
4000	5820	50050-0000	TEMPORARY SALARIES/ON CALL (new)	\$ 10,200	\$ 10,200	\$ 6,915.40	\$ -	\$ 3,284.60	68%	32%
4000	5820	50080-0000	SALARY & WAGE ADJUSTMENT	\$ 33,053	\$ 33,053	\$ -	\$ -	\$ 33,052.67	0%	100%
4000	5820	51000-0000	BENEFIT PAYMENTS	\$ 13,796	\$ 13,796	\$ 5,747.78	\$ -	\$ 8,047.92	42%	58%
4000	5820	51010-0000	EMPLOYER SHARE I.M.R.F.	\$ 85,278	\$ 85,278	\$ 56,575.11	\$ -	\$ 28,702.93	66%	34%
4000	5820	51030-0000	EMPLOYER SHARE SOCIAL SECURITY	\$ 79,365	\$ 79,365	\$ 45,916.76	\$ -	\$ 33,447.84	58%	42%
4000	5820	51040-0000	EMPLOYEE MED & HOSP INSURANCE	\$ 257,168	\$ 257,168	\$ 101,888.47	\$ -	\$ 155,279.83	40%	60%
4000	5820	51050-0000	FLEXIBLE BENEFIT EARNINGS	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
4000	5820	52000-0000	FURN/MACH/EQUIP SMALL VALUE	\$ 39,000	\$ 39,000	\$ -	\$ -	\$ 39,000.00	0%	100%
4000	5820	52100-0000	I.T. EQUIPMENT-SMALL VALUE	\$ 100,500	\$ 100,500	\$ 21,213.45	\$ 10,877.12	\$ 68,409.43	21%	68%
4000	5820	52200-0000	OPERATING SUPPLIES & MATERIALS	\$ 2,000	\$ 32,579	\$ 910.60	\$ 100.00	\$ 31,568.40	3%	97%
4000	5820	52210-0000	FOOD AND BEVERAGE	\$ 750	\$ 750	\$ 317.20	\$ -	\$ 432.80	42%	58%
4000	5820	52250-0000	AUTO/MACHINERY EQUIPMENT/PARTS	\$ 275,000	\$ 275,000	\$ 31,900.41	\$ 49,923.90	\$ 193,175.69	12%	70%
4000	5820	52260-0000	FUEL & LUBRICANTS	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	52270-0000	MAINTENANCE SUPPLIES	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	52300-0000	CLEANING SUPPLIES	\$ 1,500	\$ 1,500	\$ 23.63	\$ -	\$ 1,476.37	2%	98%
4000	5820	53000-0000	AUDITING & ACCOUNTING SERVICES	\$ 151,100	\$ 151,100	\$ 32,600.00	\$ -	\$ 118,500.00	22%	78%
4000	5820	53020-0000	I.T. SERVICES	\$ 525,383	\$ 344,139	\$ 51,480.00	\$ 292,659.16	\$ -	15%	0%
4000	5820	53030-0000	LEGAL SERVICES	\$ 60,000	\$ 60,000	\$ -	\$ -	\$ 60,000.00	0%	100%
4000	5820	53040-0000	INTERPRETER SERVICES	\$ 30,000	\$ 30,000	\$ 22,210.14	\$ 2,303.61	\$ 5,486.25	74%	18%
4000	5820	53090-0000	TECHNICAL/PROFESSIONAL SERVICES	\$ 54,000	\$ 436,081	\$ 50,915.25	\$ 205,324.39	\$ 179,841.36	12%	41%
4000	5820	53130-0000	PUBLIC LIABILITY INSURANCE	\$ 137,928	\$ 137,928	\$ 96,286.00	\$ -	\$ 41,642.15	70%	30%
4000	5820	53200-0000	NATURAL GAS	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	53210-0000	ELECTRICITY	\$ 20,000	\$ 20,000	\$ 10,447.64	\$ -	\$ 9,552.36	52%	48%
4000	5820	53220-0000	WATER & SEWER	\$ 500	\$ 500	\$ -	\$ -	\$ 500.00	0%	100%
4000	5820	53250-0000	WIRED COMMUNICATION SERVICES	\$ 1,176,887	\$ 1,176,887	\$ 585,323.71	\$ 316,481.95	\$ 275,080.94	50%	23%
4000	5820	53260-0000	WIRELESS COMMUNICATION SVC	\$ 1,815,152	\$ 1,815,152	\$ 1,176,512.86	\$ 456,868.04	\$ 181,771.10	65%	10%
4000	5820	53300-0000	REPAIR & MTCE FACILITIES	\$ 45,000	\$ 45,000	\$ 5,862.03	\$ -	\$ 39,137.97	13%	87%
4000	5820	53310-0000	REPAIR MAINT INFRASTRUCTURE	\$ 50,000	\$ 50,000	\$ 1,263.46	\$ -	\$ 48,736.54	3%	97%
4000	5820	53370-0000	REPAIR & MTCE OTHER EQUIPMENT	\$ 659,626	\$ 659,626	\$ 72,680.42	\$ 508,559.82	\$ 78,386.17	11%	12%
4000	5820	53400-0000	RENTAL OF OFFICE SPACE	\$ 20,580	\$ 20,580	\$ -	\$ -	\$ 20,580.00	0%	100%
4000	5800	53410-0000	RENTAL OF MACHINERY & EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -	-	-
4000	5820	53500-0000	MILEAGE EXPENSE	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000.00	0%	100%
4000	5820	53510-0000	TRAVEL EXPENSE	\$ 50,000	\$ 50,000	\$ 4,980.27	\$ -	\$ 45,019.73	10%	90%
4000	5820	53600-0000	DUES & MEMBERSHIPS	\$ 1,508	\$ 1,508	\$ 543.00	\$ -	\$ 965.00	36%	64%
4000	5820	53610-0000	INSTRUCTION & SCHOOLING	\$ 110,000	\$ 145,000	\$ 34,683.00	\$ -	\$ 110,317.00	24%	76%
4000	5820	53800-0000	PRINTING	\$ 10,000	\$ 10,000	\$ -	\$ -	\$ 10,000.00	0%	100%
4000	5820	53800-0001	COPIER USAGE	\$ 6,000	\$ 6,000	\$ 3,526.37	\$ -	\$ 2,473.63	59%	41%
4000	5820	53801-0000	ADVERTISING	\$ 3,000	\$ 3,000	\$ 50.60	\$ -	\$ 2,949.40	2%	98%
4000	5820	53803-0000	MISCELLANEOUS MEETING EXPENSE	\$ 1,500	\$ 1,500	\$ -	\$ -	\$ 1,500.00	0%	100%
4000	5820	53804-0000	POSTAGE & POSTAL CHARGES	\$ 3,000	\$ 3,000	\$ 715.54	\$ -	\$ 2,284.46	24%	76%
4000	5820	53805-0000	OTHER TRANSPORTATION CHARGES	\$ 1,000	\$ 1,000	\$ -	\$ -	\$ 1,000.00	0%	100%
4000	5820	53806-0000	SOFTWARE LICENSES	\$ 2,884,318	\$ 2,884,318	\$ 2,379,522.60	\$ 305,649.98	\$ 199,145.21	82%	7%
4000	5820	53807-0000	SOFTWARE MAINT AGREEMENTS	\$ 1,071,660	\$ 1,202,408	\$ 486,266.19	\$ 258,318.58	\$ 457,823.09	40%	38%
4000	5820	53810-0000	CUSTODIAL SERVICES	\$ 53,000	\$ 53,000	\$ 40,000.00	\$ -	\$ 13,000.00	75%	25%
4000	5820	53830-0000	OTHER CONTRACTUAL EXPENSES	\$ 1,848,770	\$ 1,486,606	\$ 9.64	\$ 672,360.91	\$ 814,235.45	0%	55%
4000	5820	54100-0000	IT EQUIPMENT	\$ 97,845	\$ 62,845	\$ -	\$ 62,845.00	\$ -	0%	0%
4000	5820	54100-0700	IT EQUIPMENT - CAPITAL LEASE	\$ 13,000	\$ 13,000	\$ 8,514.72	\$ -	\$ 4,485.28	65%	35%
4000	5820	54107-0000	SOFTWARE	\$ 1,019,760	\$ 1,019,760	\$ 14,681.50	\$ -	\$ 1,005,078.50	1%	99%
4000	5820	54110-0000	EQUIPMENT AND MACHINERY	\$ 651,272	\$ 12,215,433	\$ 9,122,995.68	\$ -	\$ 3,092,437.32	75%	25%
Total				\$ 14,511,844	\$ 26,076,005	\$ 15,099,977	\$ 3,142,272	\$ 7,833,755	58%	30%
EXPENDITURES FOR PERIOD: July 9, 2025						\$ 1,747,401.12 Internal Transfer:				
COMP	AU	Account	Description	ANNUAL	ACTUAL	YEAR TO DATE		REMAINING	% YTD	% YTD
				APPROPRIATION	BUDGET	TRANSFERRED	ENCUMBERED	BALANCE	EXPENDED	REMAINING
4000	5820	53828-0000	CONTINGENCIES (xfers to Personnel/Contracts/Commodities)	\$ 300,000.00	\$ 300,000.00	\$ -		\$ 300,000.00	0%	100%
4000	5820	54199-0000	CAPITAL CONTINGENCY (xfers to Capital)	\$ 32,705,925	\$ 32,705,925	\$ (11,564,161.00)		\$ 21,141,764.00	-35%	65%



# OFFICE OF THE COUNTY AUDITOR

**Bill White, JD, CIA**

*DuPage County Auditor*

421 N. County Farm Road  
Wheaton, Illinois 60187  
(630) 407-6075  
[www.dupagecounty.gov/auditor](http://www.dupagecounty.gov/auditor)

To: Hon. Greg Schwarze, Chairman  
DuPage County Emergency Telephone System Board (ETSB)

ETSB Members

From: Bill White, J.D., C.I.A. *WFW*  
County Auditor

Subject: Internal Audit of Accounts Payable  
#25-40

Date: September 3, 2025

The Office of the County Auditor has completed a limited scope internal audit of the transaction processing of ETSB invoices submitted for payment. The audit identified two exceptions that required correction by the Finance Department.

All of the invoices submitted have been reviewed and released for payment by the County Auditor. The results of the audit are presented below.

## **Results**

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My Office has performed voucher pre-audit procedures for the invoices submitted for approval by the ETSB at the September 10, 2025, Board Meeting. The invoices listed on the Bank Account Payment History Report dated August 29, 2025, have been examined and are recommended for payment. The total amount of the expenditures is \$1,747,401.12:

- FY2025 Equalization Fund (4000-5820) \$1,747,401.12

Two exceptions were identified by the County Auditor and Finance Department.

A Purvis Systems Incorporated invoice for \$14,335 for installation of cabling was entered into MHC with an incorrect purchase order line number by the Finance Department. The County Auditor disapproved the invoice on August 18, 2025. The line number was corrected by the Finance Department on August 19, 2025, and the County Auditor recommended the invoice for payment on that same day.

A Comcast invoice for \$39,083.16 for fiber network services was entered into MHC with an incorrect vendor number that did not match the service agreement. The invoice could not be matched in the Lawson ERP system. The Finance Department deleted the invoice on August 20, 2025, and re-entered it with the correct vendor number. The County Auditor recommended the invoice for payment on that same day.

**Objective**

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The County Auditor will perform a series of procedures designed to evaluate the internal controls involved in the processing of transactions in the accounts payable system. The actual procedures performed will depend upon the County Auditor's assessment of risks associated with the transactions.

**Background/Audit Scope**

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Invoices and the related supporting documentation are initially prepared and submitted for payment processing by County departments to the centralized accounts payable function administered by the Finance Department.

The County Auditor performs audit procedures on the payment documentation after the information has been entered into the accounts payable system by the Finance Department. These procedures include reviewing the scanned images of the invoice and supporting documentation and comparing it to the information entered into the system. Significant discrepancies noted between the supporting documentation and the information recorded in the system are identified by the County Auditor as exceptions. In these situations, the County Auditor notifies the Finance Department of the problem. When the discrepancies are resolved, the County Auditor approves the invoice.

A Bank Account Payment History Report is generated by the Finance Department after the invoices have been approved and the County Auditor verifies that each of the recommended payments was properly posted to the County's General Ledger.

**Audit Findings and Recommendations**

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The County Auditor audited 20 invoices submitted for payment, two exceptions were identified.

The Finance Department should verify the accuracy of invoices entered into the ERP and MHC systems prior to forwarding to the County Auditor for review and payment recommendation.

The ETSB should continue to regularly review available ERP reports and real-time transaction information to monitor the progress of invoices submitted for payment to preclude the potential for incorrect payments.

Thank you for your continued assistance.

cc: Linda Zerwin, Executive Director  
Jeff Martynowicz, Chief Financial Officer

# Bank Account Payment History

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AP255 Date: 08/29/25  
Time: 13:02

JOB SUBMISSION PARAMETERS

User Name: DP\FNDMD  
Job Name: AP255-4000  
Step Nbr: 1

Pay Group: 4000

Cash Code: 1414

Class C Accounts Payable

Payment Date: 082925 - 082925

Payment Numbers:

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Payment Code:

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# Bank Account Payment History

AP255 Date 08/29/25 Pay Group 4000 ETSB PAY GROUP USD Page 1  
Time 13:02 Bank Account Payment History

Cash Code 1414 Bank 071923909 Payment Date Range 08/29/25 thru 08/29/25  
Payment Code ACH Payment Currency USD

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number	536594	Payment Date	08/29/25	Vendor	27908	C.A. SHORT COMPANY	Status	Issued
27908	2622983-ETSB			IX 102	08/30/25	9.64	0.00	9.64
				***	Payment Total	9.64	0.00	9.64
Payment Number	536595	Payment Date	08/29/25	Vendor	10667	CDW GOVERNMENT INC	Status	Issued
10667	AF5CB2L			IX 102	09/13/25	144.10	0.00	144.10
				***	Payment Total	144.10	0.00	144.10
Payment Number	536596	Payment Date	08/29/25	Vendor	28678	PURVIS SYSTEMS INCORPORATED	Status	Issued
28678	47276			IX 102	09/05/25	33,975.00	0.00	33,975.00
				***	Payment Total	33,975.00	0.00	33,975.00
Payment Number	536597	Payment Date	08/29/25	Vendor	28678	PURVIS SYSTEMS INCORPORATED	Status	Issued
28678	47277			IX 102	09/05/25	14,335.00	0.00	14,335.00
				***	Payment Total	14,335.00	0.00	14,335.00
Payment Number	536598	Payment Date	08/29/25	Vendor	44522	TOSHIBA AMERICA BUSINESS	Status	Issued
44522	6621344			IX 102	08/31/25	1,355.86	0.00	1,355.86
				***	Payment Total	1,355.86	0.00	1,355.86
Payment Number	536599	Payment Date	08/29/25	Vendor	20971	VOIANCE LANGUAGE SERVICES, LLC	Status	Issued
20971	2025050693			IX 102	08/30/25	2,406.03	0.00	2,406.03
				***	Payment Total	2,406.03	0.00	2,406.03
				***	Payment Code ACH Total	52,225.63	0.00	52,225.63
					Payment Count	6		

# Bank Account Payment History

AP255 Date 08/29/25 Pay Group 4000 ETSB PAY GROUP USD Page 2  
Time 13:02 Bank Account Payment History

Cash Code 1414 Bank 071923909 Payment Date Range 08/29/25 thru 08/29/25  
Payment Code CHK Payment Currency USD

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1217064	Payment Date 08/29/25	Vendor 10008	AT&T			Status Issued		
10008 7450824014 2025		IX 102 08/18/25			6,350.62	0.00	6,350.62	
		*** Payment Total			6,350.62	0.00	6,350.62	
Payment Number 1217065	Payment Date 08/29/25	Vendor 10008	AT&T			Status Issued		
10008 630665711308 2025		IX 102 09/03/25			1,077.73	0.00	1,077.73	
		*** Payment Total			1,077.73	0.00	1,077.73	
Payment Number 1217066	Payment Date 08/29/25	Vendor 10008	AT&T			Status Issued		
10008 S667122122-25202		IX 102 08/20/25			1,013.08	0.00	1,013.08	
		*** Payment Total			1,013.08	0.00	1,013.08	
Payment Number 1217067	Payment Date 08/29/25	Vendor 10009	AT&T MOBILITY			Status Issued		
10009 287316512139X08082025		IX 102 08/30/25			397.82	0.00	397.82	
		*** Payment Total			397.82	0.00	397.82	
Payment Number 1217068	Payment Date 08/29/25	Vendor 10023	COM ED			Status Issued		
10023 6819698000 072525		IX 102 08/24/25			276.56	0.00	276.56	
10023 8713843000 072125		IX 102 08/20/25			1,658.11	0.00	1,658.11	
		*** Payment Total			1,934.67	0.00	1,934.67	
Payment Number 1217069	Payment Date 08/29/25	Vendor 12382	COMCAST			Status Issued		
12382 248844626		IX 102 09/14/25			39,083.16	0.00	39,083.16	
		*** Payment Total			39,083.16	0.00	39,083.16	
Payment Number 1217070	Payment Date 08/29/25	Vendor 25029	INTERGRAPH CORPORATION			Status Issued		
25029 DUPAGE2025		IX 102 08/13/25			1,504,937.73	0.00	1,504,937.73	
		*** Payment Total			1,504,937.73	0.00	1,504,937.73	
Payment Number 1217071	Payment Date 08/29/25	Vendor 25029	INTERGRAPH CORPORATION			Status Issued		
25029 P250000439		IX 102 08/30/25			7,079.00	0.00	7,079.00	
		*** Payment Total			7,079.00	0.00	7,079.00	
Payment Number 1217072	Payment Date 08/29/25	Vendor 10115	MOTOROLA SOLUTIONS INC			Status Issued		
10115 9528620250701		IX 102 08/31/25			123,953.00	0.00	123,953.00	
		*** Payment Total			123,953.00	0.00	123,953.00	
Payment Number 1217073	Payment Date 08/29/25	Vendor 10115	MOTOROLA SOLUTIONS INC			Status Issued		
10115 9528920250701		IX 102 08/31/25			7,902.00	0.00	7,902.00	
		*** Payment Total			7,902.00	0.00	7,902.00	
Payment Number 1217074	Payment Date 08/29/25	Vendor 20493	TOWER WORKS, INC			Status Issued		
20493 68864		IX 102 09/07/25			976.00	0.00	976.00	
		*** Payment Total			976.00	0.00	976.00	
Payment Number 1217075	Payment Date 08/29/25	Vendor 11201	UNITED STATES POSTAL SERVICE			Status Issued		
11201 34855593 073125 ETSB		IX 102 08/30/25			38.56	0.00	38.56	
		*** Payment Total			38.56	0.00	38.56	

# Bank Account Payment History

AP255	Date 08/29/25	Pay Group 4000	ETSB PAY GROUP	USD	Page 3
	Time 13:02	Bank Account Payment History			

Cash Code 1414	Bank 071923909	Payment Date Range 08/29/25 thru 08/29/25	Payment Currency USD
Payment Code CHK			

Vendor	Invoice	Voucher	Auth PL	Due Date	Dsc Date	Scheduled Amount	Discount Amount	Net Payment Amount
Payment Number 1217076	Payment Date 08/29/25	Vendor 10597					Status Issued	
10597 6119052249		IX 102 08/19/25				432.12	0.00	432.12
		*** Payment Total				432.12	0.00	432.12
		*** Payment Code CHK Total				1,695,175.49	0.00	1,695,175.49
		Payment Count				13		
		*** Cash Code 1414 Total				1,747,401.12	0.00	1,747,401.12
		Payment Count				19		
		*** Pay Group 4000 USD Total				1,747,401.12	0.00	1,747,401.12
		Payment Count				19		