

DuPage County, Illinois
BUDGET ADJUSTMENT
Effective January 22, 2024

From: 4000
 Company #

ETSB-EQUALIZATION
 From: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	54199		CAPITAL CONTINGENCY	\$ 55,583.00			
Total				\$ 55,583.00			

To: 4000
 Company #

ETSB-EQUALIZATION
 To: Company/Accounting Unit Name

Accounting Unit	Account	Sub-Account	Title	Amount	Finance Dept Use Only Available Balance		Date of Balance
					Prior to Transfer	After Transfer	
5820	54110		EQUIPMENT AND MACHINERY	\$ 55,583.00			
Total				\$ 55,583.00			

Reason for Request:

Budget transfer for FY25 to move funds from 4000-5820-54199 (Capital Contingency) to 4000-5820-54110 (Capital Equipment and Machinery) for the exchange of microphone models as requested by fire agencies under PO 5522-1. [Total Transfer Amount: \$55,583.00]

 Department Head Date

Activity _____
 (optional)

 Chief Financial Officer Date

****Please sign in blue ink on the original form****

Finance Department Use Only

Fiscal Year _____ Budget Journal # _____ Acctg Period _____

Entered By/Date _____ Released & Posted By/Date _____